



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Acting Assistant City Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: May 15, 2026

SUBJECT: Monthly Reports for April 2026

The April 2026 monthly reports are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: April 2026

DEPARTMENT	TURNED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0

ADMINISTRATION

COMMUNICATIONS DIVISION

MONTHLY REPORT — APRIL 2026



SOCIAL MEDIA REPORT

The social media efforts during this reporting period focused on delivering consistent, high-quality content that supports organizational visibility and engagement across platforms. Responsibilities included end-to-end content creation, from concept development to final publication, ensuring that messaging aligned with departmental goals and brand standards.

A significant portion of the work involved planning and producing multimedia content. This included shooting and editing videos for various departments, capturing key initiatives, events, and internal highlights to enhance storytelling and audience connection. Video production was complemented by the creation of visually compelling graphics tailored for social media posts, stories, and promotional campaigns.

In addition, custom-designed materials such as event flyers and digital assets were developed to support outreach and increase attendance and awareness. Posting schedules were managed strategically to maintain consistency, optimize reach, and ensure timely delivery of content across all channels.

Overall, these efforts contributed to a cohesive and dynamic social media presence, strengthening audience engagement while effectively communicating organizational priorities.

SOCIAL MEDIA METRICS OVERVIEW

@SANLUISAZGOV

AUDIENCE SIZE 25,452

29.2% from San Luis, Arizona



TOTAL VIEWS 602.9K

VIEWS BROKEN DOWN BY CONTENT

- Photos 292,826
- Multi Photo 218,609
- Text 2,705
- Links 32,435
- Others 5,348
- Stories 35,859
- Reels 43,290



PUBLISHED CONTENT 39 photos - 14 stories - 5 reels - 1 live - 1 text



341
TOTAL SUBSCRIBER
COUNT

Views 1.3K
Watch Time 258.8Hr



Impressions 2,615
Page Visits 100

998
FOLLOWERS



22K
VIEWS

411
PROFILE VIEWS

617
LIKES



AUDIENCE SIZE 5,422

37.8% from San Luis, Arizona

204.2K
TOTAL VIEWS

PUBLISHED CONTENT

Posts 41
Stories 70



@SANLUISAZPARKS

AUDIENCE SIZE 16,407

35.9% from San Luis, Arizona



TOTAL VIEWS 574.8K

VIEWS BROKEN DOWN BY CONTENT

- Photos 294,945
- Multi Photo 120,296
- Text 104
- Links 66,360
- Others 5,649
- Stories 62,516
- Reels 23,974



PUBLISHED CONTENT

22 photos - 35 stories - 4 reel - 1 live



115.5K
TOTAL VIEWS

AUDIENCE SIZE 2,103

42.9% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 26
- Stories 57



@SLPDAZ

AUDIENCE SIZE 28,497

25.9% from San Luis, Arizona



TOTAL VIEWS 470.4K

VIEWS BROKEN DOWN BY CONTENT

- Photos 93,236
- Multi Photo 229,702
- Text 550
- Links 22,346
- Others 495
- Stories 18,711
- Reels 13,388



PUBLISHED CONTENT

25 photos - 8 stories - 3 reels - 1 link



24.0K
TOTAL VIEWS

AUDIENCE SIZE 2,033

26.3% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 5
- Stories 10



@SLFDAZ

AUDIENCE SIZE 3,308

40.4% from San Luis, Arizona



TOTAL VIEWS 51.3K

VIEWS BROKEN DOWN BY CONTENT

- Photos 14,074
- Multi Photo 24,233
- Links 149
- Others 130
- Reels 12,450
- Multimedia 266



PUBLISHED CONTENT

9 photos - 4 reels - 5 stories



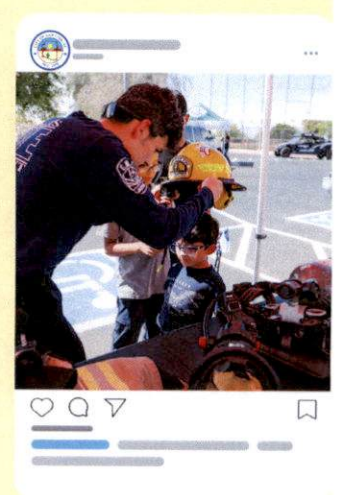
52.6K
TOTAL VIEWS

AUDIENCE SIZE 1,096

31.8% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 13
- Stories 7



WEBSITE REPORT

EXECUTIVE SUMMARY

During this month, seven press releases were published and distributed to local and regional media outlets to broaden the City's reach and enhance public awareness. Furthermore, the Media and Communications Division continued to make edits to the new website.

MOST VISTED SITES THIS MONTH

<input type="checkbox"/>	Page path and screen class +	↓ Views
<input type="checkbox"/>	Total	364,762 100% of total
<input type="checkbox"/>	1 /community/residents/border_wait_cameras	293,457 (80.45%)
<input type="checkbox"/>	2 /	20,768 (5.69%)
<input type="checkbox"/>	3 /community/recreation_culture/annual_events/asado_brew_festival	9,929 (2.72%)
<input type="checkbox"/>	4 /community/events_calendar	9,475 (2.6%)
<input type="checkbox"/>	5 /government/meetings/agendas_minutes	1,056 (0.29%)
<input type="checkbox"/>	6 /search	876 (0.24%)
<input type="checkbox"/>	7 /news/	844 (0.23%)
<input type="checkbox"/>	8 /departments/finance/billing_collections/utility_billing/payment_options	796 (0.22%)
<input type="checkbox"/>	9 /calendar/	719 (0.2%)
<input type="checkbox"/>	10 /departments/parks_recreation/	680 (0.19%)
<input type="checkbox"/>	11 /departments/	638 (0.17%)
<input type="checkbox"/>	12 /departments/finance/procurement/bids	540 (0.15%)
<input type="checkbox"/>	13 /articles/Road-Work-Intersection-Main-St-B-St-297.php	527 (0.14%)
<input type="checkbox"/>	14 /departments/human_resources/	523 (0.14%)
<input type="checkbox"/>	15 /revize/sanluisaz/	472 (0.13%)
<input type="checkbox"/>	16 /CivicAlerts.asp	465 (0.13%)
<input type="checkbox"/>	17 /departments/development_services/	410 (0.11%)
<input type="checkbox"/>	18 /government/mayor_council/	373 (0.1%)
<input type="checkbox"/>	19 /CivicAlerts.aspx	364 (0.1%)
<input type="checkbox"/>	20 /departments/public_works/	362 (0.1%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
April 2026

Billing and Collections Monthly Report

Bills

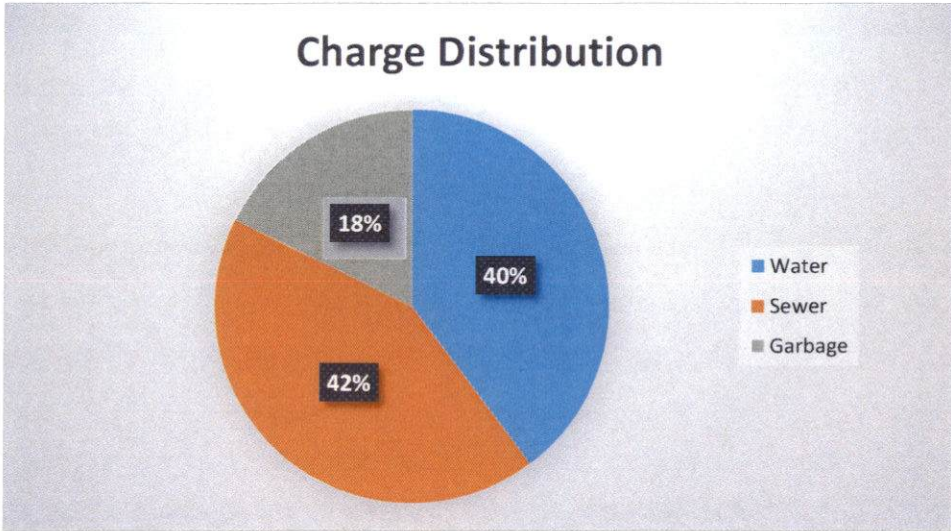
Date Bills Mailed 5/1/2026
 Number of Accounts Billed 9,550
 Current Charges \$ 1,467,845.84

Charge Distribution

Water \$ 583,018.54
 Sewer \$ 624,318.97
 Garbage \$ 260,508.33

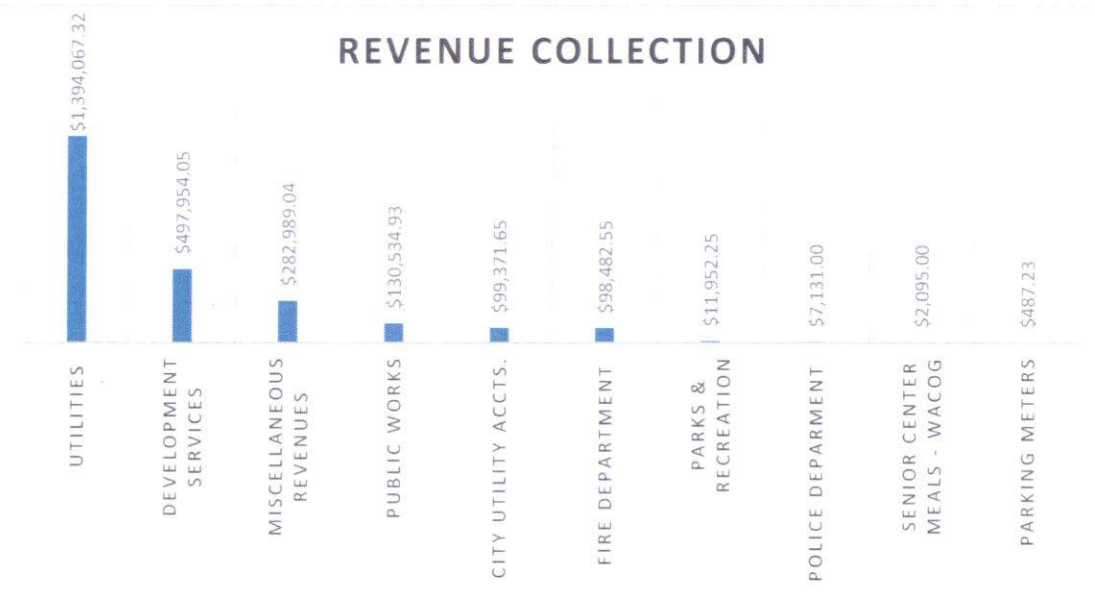
Account Distribution

Residential 9047
 Commercial 300
 City 153
 School 30
 Government 20



Revenue Collected

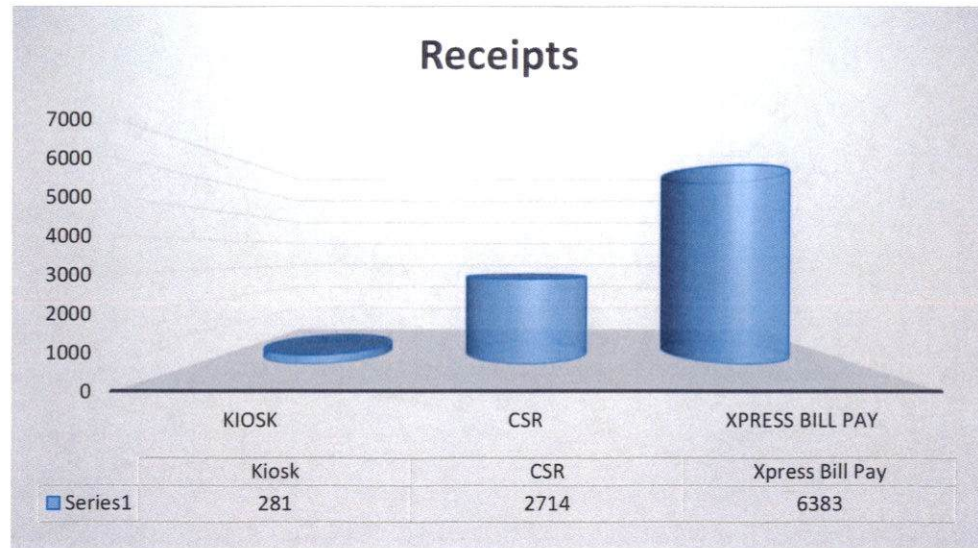
Utilities	\$1,394,067.32
Development Services	\$497,954.05
Miscellaneous Revenues	\$282,989.04
Public Works	\$130,534.93
City Utility Accts.	\$99,371.65
Fire Department	\$98,482.55
Parks & Recreation	\$11,952.25
Police Department	\$7,131.00
Senior Center Meals - WACOG	\$2,095.00
Parking Meters	\$487.23
Total	\$2,525,065.02



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1138
Checks	275
Debit/Credit	1301
Total	2714
XpressBillPay	
E-Check	2727
Credit/Debit	3656
Total	6383
Kiosk	
Cash	95
Credit/Debit	186
Total	281



Meter Reader Technicians

Move-In Accounts	78
Garbage Related	195
Move-Out Accounts	34
Water Related	401

Delinquent Notices	900
Past Due Balance Reminders	435
Payment Arrangements	91
Disconnections	67

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	690
Non-converted Accounts	171

Collections

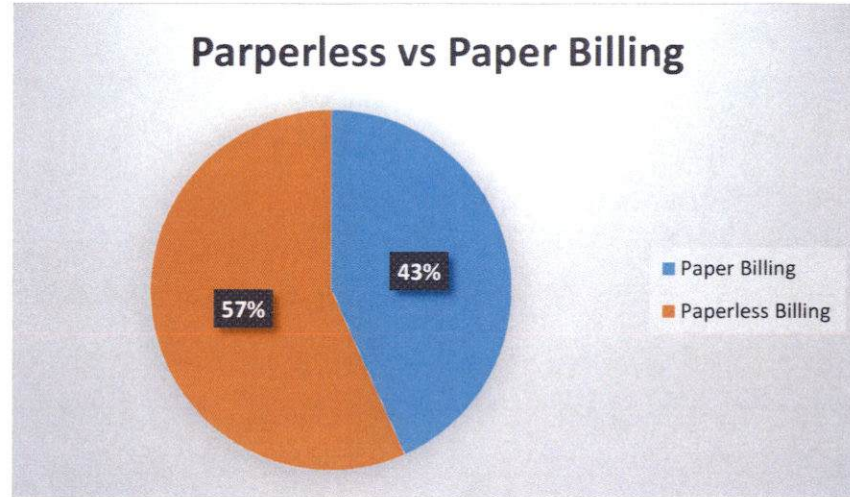
Accounts sent to collections	8
Balance transferred to Collections	\$ 1,278.28
Total Accounts on Collections	261
Total Amount	\$ 32,072.44

Accounts paid	5
Amount paid	\$ 291.03
Total Accounts paid	101
Amount Collected	\$ 9,800.06

Billing and Collections Monthly Report

Paperless Billing

Paper Billing	4134
Paperless Billing	5416
Accounts on Autopay	2264



BUSINESS LICENSE

Licenses Issued	
Gen Contractor	6
IOP	2
Mobile Cart	1
Professional	3
Restaurant	5
Retail & Gen Bus	9
Special Event	4
Taxi No - Transp	6
Yard Sale	32
Total	68



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

April 2026

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1							1					2
-Commercial/Industrial						1				1			2
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial							1						1
Minor Variance Application -Residential										1			1
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1							1					2
-Major Amendment													0
Subdivision Application -Preliminary Plat		1							1				2
-Final Plat Application		1											1
Lot Split / Lot Tie	1						2			1			4
Temporary Use Permit								1					
Zoning Verification								1					
Text Amendments													0
Pre-Development Meetings	2	1	2		3			3	2				13
Continuation of Public Hearings													0
Total	5	3	3	0	3	1	3	7	3	3	0	0	31
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00							\$ 940.00		\$ 1,000.00			\$ 3,240.00
-Commercial/Industrial						\$ 900.00							\$ 900.00
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial			\$ 800.00				\$ 800.00						\$ 1,600.00
Minor Variance Application -Residential										\$ 300.00			\$ 300.00
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment								\$ 1,500.00					\$ 1,500.00
Subdivision Application -Preliminary Plat		\$ 3,272.00							\$ 1,712.00				\$ 4,984.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00						\$ 800.00			\$ 400.00			\$ 1,600.00
Temporary Use Permit								\$ 300.00					
Zoning Verification								\$ 100.00					
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ -	\$ 900.00	\$ 1,600.00	\$ 2,840.00	\$ 1,712.00	\$ 1,700.00	\$ -	\$ -	\$ 18,296.00

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29	35	7	13	32	18	18	34			219
Multi-Family New									1				1
Residential - remodel	6	7	5	5	5	2	3	5	5	7			50
Residential - renovation		1						1	1	1			4
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	40	12	15	35	24	25	42	0	0	275
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00	\$ 8,620,769.00	\$ 1,948,602.00	\$ 3,221,589.00	\$ 8,135,786.00	\$ 4,773,774.00	\$ 5,311,095.00	\$ 9,243,067.00			\$ 58,175,274.72
Commercial - new	1	1	1	2	1		0	1	1	0			8
Commercial - remodel						1	5	1		1			8
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	2	1	1	5	2	1	1	0	0	16
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00	\$ 2,155,696.00	\$ 65,500.00	\$ 15,000.00	\$ 5,681,120.00	\$ 30,027,822.00	\$ 109,224.00	\$ 7,000.00			\$ 40,659,819.00
City Exempt	2			1		1	3	0		1			8
Electrical Permit	1	1		1		3	2		5	2			15
Fence													0
Fire Sprinkler System		1	1			1		2		2			7
Grading	1					1		1					3
HVAC Permit	1				1			1	3	2			8
Permits Renewed/Change Sub-contractor													0
Building			1	1					1	3			6
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1		2				1					4
Solar Permit	5	14	10	15	4	9	8	5	5	15			90
Swimming Pools	2		1	1			1	1	2	1			9
Tower Antenna Inst.		1							1				2
Foundation Special			1										
Subtotal - Other	13	18	14	21	5	15	14	11	17	26	0	0	154
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59	\$ 527,891.59	\$ 242,233.70	\$ 573,025.15	\$ 838,472.59	\$ 351,787.24	\$ 442,775.80	\$ 804,737.25			\$ 4,921,935.72
Total Permits Issued	32	49	49	63	18	31	54	37	43	69	0	0	445
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ 11,304,356.59	\$ 2,256,335.70	\$ 3,809,614.15	\$ 14,655,378.59	\$ 35,153,383.24	\$ 5,863,094.80	\$ 10,054,804.25	\$ -	\$ -	\$103,757,029.44

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7	4	21	17	25	31	46	19			205
Multi-Family - new													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial- Change of Occ.													0
Commercial-New & Remodel	1	1					1	3					6
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Occupancy	24	13	7	4	21	17	26	34	46	19	0	0	211
Certificates of Completion													
Residential	7	9	5	1	5	1	2	2	3	2			37
Multi-Family													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial	1												1
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Completion	8	9	5	1	5	18	28	2	3				79
	32	22	12	5	26	35	54	36	49	19	0	0	290

All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied.
 Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections, and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance**.

Bldg Safety Fees

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permit Fees													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00	\$ 86,044.00	\$ 14,858.00	\$ 31,694.00	\$ 75,444.00	\$ 165,782.00	\$ 46,774.00	\$ 80,216.00			\$ 668,360.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30	\$ 13,003.90	\$ 3,192.90	\$ 4,006.40	\$ 7,082.40	\$ 28,875.27	\$ 6,020.30	\$ 8,435.70			\$ 104,778.37
Deposit for Res Plan Checks- Remodels only		\$ (100.00)		\$ 300.00	\$ (200.00)				\$ 300.00	\$ 300.00			\$ 600.00
MH Permit Fee - Pit Set													\$ -
MH Permit Fee - Ground Set													\$ -
Electrical Permits	\$ 100.00	\$ 108.00		\$ 200.00		\$ 216.00	\$ 403.00	\$ 100.00	\$ 413.00	\$ 208.00			\$ 1,748.00
Plumbing Permits	\$ 100.00								\$ 100.00				\$ 200.00
HVAC Permits	\$ 245.00				\$ 260.00			\$ 260.00	\$ 780.00	\$ 2,045.00			\$ 3,590.00
Fire Sprinkler Permits		\$ 1,019.70	\$ 712.80			\$ 304.00		\$ 1,801.80		\$ 1,739.10			\$ 5,577.40
Solar Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,550.00	\$ 3,050.00	\$ 1,000.00	\$ 2,350.00	\$ 2,200.00	\$ 2,050.00	\$ 1,000.00	\$ 3,600.00			\$ 20,600.00
Fire Dept. Permits													\$ -
Demolition Permits	\$ 50.00												\$ 50.00
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10	\$ 102,597.90	\$ 19,110.90	\$ 38,570.40	\$ 85,129.40	\$ 198,869.07	\$ 55,387.30	\$ 96,543.80	\$ -	\$ -	\$ 805,503.77
Utility Fees													
Water Connection Fee(100-4301)	\$ 7,750.00	\$ 12,400.00	\$ 13,300.00	\$ 17,150.00	\$ 2,700.00	\$ 5,850.00	\$ 15,350.00	\$ 14,400.00	\$ 8,800.00	\$ 16,200.00			\$ 113,900.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00	\$ 16,650.00	\$ 2,700.00	\$ 5,850.00	\$ 14,850.00	\$ 8,550.00	\$ 8,550.00	\$ 16,200.00			\$ 103,050.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00	\$ 33,800.00	\$ 5,400.00	\$ 11,700.00	\$ 30,200.00	\$ 22,950.00	\$ 17,350.00	\$ 32,400.00	\$ -	\$ -	\$ 216,950.00
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00	\$ 53,092.00	\$ 11,484.00	\$ 17,268.00	\$ 57,286.00	\$ 48,622.00	\$ 33,360.00	\$ 61,056.00			\$ 320,812.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00	\$ 44,962.00	\$ 7,614.00	\$ 15,426.00	\$ 41,877.00	\$ 36,382.00	\$ 24,111.00	\$ 45,684.00			\$ 282,132.00
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98	\$ 59,649.12	\$ 11,551.44	\$ 22,873.00	\$ 61,842.00	\$ 71,419.06	\$ 35,659.86	\$ 67,464.00			\$ 384,124.17
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37	\$ 51,637.93	\$ 77,485.68	\$ 11,255.04	\$ 23,838.00	\$ 56,133.00	\$ 114,147.26	\$ 32,368.75	\$ 61,236.00			\$ 504,262.43
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54	\$ 17,458.49	\$ 51,572.76	\$ 11,559.36	\$ 16,386.00	\$ 49,980.00	\$ 182,150.64	\$ 29,166.78	\$ 52,920.00			\$ 438,476.17
Police Impact Fee (860-45010.01)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41	\$ 46,612.04	\$ 11,360.60	\$ 14,348.00	\$ 44,234.00	\$ 141,421.62	\$ 25,263.62	\$ 46,836.00			\$ 365,852.48
Administration Imp. Fee(100-450)	\$ 5,536.30	\$ 9,726.58	\$ 9,378.63	\$ 5,707.86	\$ -	\$ 924.00	\$ -	\$ -	\$ -	\$ -			\$ 31,273.37
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,149.44	\$ 339,081.46	\$ 64,824.44	\$ 111,063.00	\$ 311,352.00	\$ 594,142.58	\$ 179,930.01	\$ 335,196.00	\$ -	\$ -	\$ 2,326,932.62
Miscellaneous Fees													
Replace Building Card			\$ 80.00	\$ 80.00			\$ -	\$ 80.00		\$ 80.00			\$ 320.00
Change subcontractor		\$ 50.00	\$ 50.00		\$ 100.00	\$ 250.00	\$ 50.00	\$ 50.00		\$ 50.00			\$ 600.00
Re-Inspections		\$ 100.00	\$ 100.00	\$ 200.00	\$ 250.00	\$ 250.00	\$ 50.00	\$ 100.00	\$ 100.00	\$ 50.00			\$ 1,100.00
Special Inspections						\$ 100.00							\$ 100.00
Investigation Fee (Stop Work Ord)	\$ 100.00	\$ 300.00			\$ 100.00	\$ 100.00		\$ 100.00	\$ 200.00				\$ 900.00
Building without permit	\$ 176.00	\$ 4,608.00			\$ 96.00	\$ 96.00		\$ 288.00	\$ 128.00				\$ 5,392.00
Plan Certification	\$ 1,415.70		\$ -	\$ 3,545.10									\$ 4,960.80
Other-miscellaneous			\$ 290.40	\$ 369.60	\$ 80.00			\$ -					\$ 740.00
Fee for use of outside consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40	\$ 4,194.70	\$ 626.00	\$ 100.00	\$ 100.00	\$ 618.00	\$ 428.00	\$ 180.00	\$ -	\$ -	\$ 13,316.80
TOTAL	\$ 149,372.60	\$ 251,149.69	\$ 270,435.94	\$ 479,674.06	\$ 89,961.34	\$ 161,333.40	\$ 426,781.40	\$ 816,579.65	\$ 253,095.31	\$ 464,319.80	\$ -	\$ -	\$ 3,362,703.19

**new impact fees effective 09/22/2025

Admin Impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

*admin impact fee canceled since 09/22/2025.

* fees shown in () represent res remodel applications for which plan review fee has been collected, but projects have not yet received approval or had permits issued.

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17	33	34	28	16	32	35	27			275
Investigations	1	6	5	1	3	6	3	6	6	5			42
First Notice	16	27	12	20	24	26	6	25	14	12			182
Second/Final notices	9	7	9	10	5	5		7	4	7			63
Cases Closed due to compliance	13	26	22	39	18	29	23	21	36	21			248
Citations Given	0	0	0	0	0	0	0	0	0	0			0
Court Appearances	2	0	0	0	0	0	0	0	0	0			0
Stop Work Orders	3	4	1	1	2	1	1	5	5	1			24
Abatement Notice	0	0	0	0	0	0	0	0	0	0			0

GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26	32	28	33	36					29		
ADDRESS VERIFICATION LETTERS	1	2	1	0	0					0		
GIS PROJECTS:	Finished Code Enforcement Survey for Possible Violations											



MARCH 2026 REPORT

1. BUSINESS ATTRACTION

- Continued preparation for SelectUSA and ICSC Las Vegas conferences, including outreach to retailers, developers, brokers, and international investment prospects.
- Participated in the Arizona Semiconductor and Advanced Manufacturing Summit.
- Advanced discussions related to Opportunity Zones, New Markets Tax Credits (NMTCs), and redevelopment financing tools to support future investment and redevelopment.

2. BUSINESS RETENTION & EXPANSION (BRE)

Department continued implementation of the Business Retention and Expansion (BRE) program through direct outreach and follow-up engagement activities with local businesses throughout the community.

METRIC	APRIL 2026
BRE Visits Conducted	8
Existing Jobs Represented	48
Businesses Planning Expansion	5
Businesses Identifying Immediate Needs	6
Businesses Requesting Marketing Support	2
Businesses Requesting Financing Assistance	1

Businesses with Hiring/Expansion Activity	2
Estimated New Jobs Discussed	4-5
High Priority Follow-Ups	2

BUSINESS OUTLOOK	COUNT
Expanding	5
Stable	2
Downsizing / At Risk	1

3. SMALL BUSINESS DEVELOPMENT

- Department celebrated the grand opening of Little Stars Day Care along with the Small Business Development Center.



4. DOWNTOWN REDEVELOPMENT

- Visited Main Street Businesses in planning discussions related to Main Street and B Street improvement projects.
- Advanced discussions related to Opportunity Zones, redevelopment financing, and infrastructure strategies supporting long-term downtown investment opportunities.

5. GRANTS

- Continued advancement of the ADOT Transportation Alternatives Program (TAP) application, including final review and coordination activities.
- Submitted Parks and Trails grant application materials and continued coordination related to funding strategies for parks and quality-of-life projects.
- Continued administration and reporting coordination related to existing EDA grant activities.
- Participated in grant coordination meetings with regional partners, consultants, and state agencies regarding future infrastructure and redevelopment funding opportunities.
- Continued coordination related to CDBG and other infrastructure-related funding initiatives.

6. OTHER ACTIVITIES

- Participated in the Regional Economic Developers Retreat and additional regional economic development coordination meetings.
- Staff attended AAED Spring Conference in Tucson.

CHAMBER MEMBER MIXER
WITH THE CITY OF SAN LUIS

ECONOMIC DEVELOPMENT CITY OF SAN LUIS, ARIZONA | CHAMBER OF COMMERCE | **Alto**

LET'S CELEBRATE NATIONAL
SMALL BUSINESS WEEK

MAY 6 2026
5:30 PM TO 7:00 PM

CULTURAL CENTER
1015 N MAIN ST SAN LUIS AZ 85349

REGISTER NOW!

\$10 Member Pre-sale (Ends May 1st) | \$20 Member Door Price (Limited space)

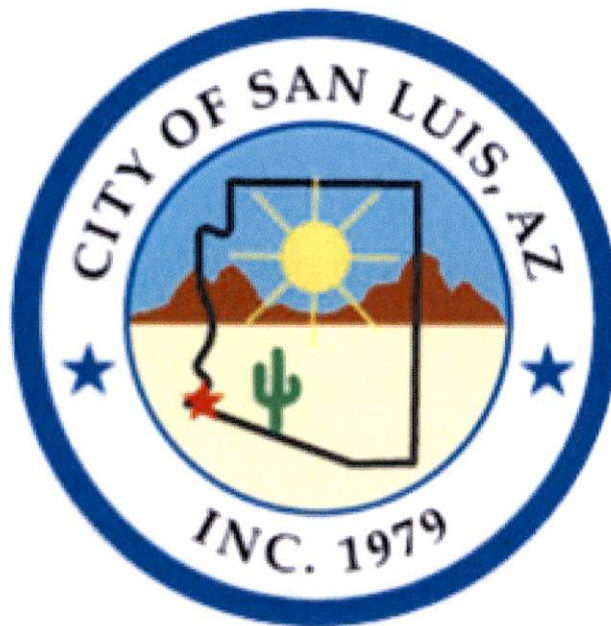
JOIN US TO GET TO KNOW SAN LUIS' SMALL BUSINESSES



CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

April 2026



City Projects

Engineering Department

- Miscellaneous Projects:
 - **10th Ave – Cesar Chavez Blvd to County 22nd St Design Project**
Currently under design - 90% complete.
 - **6th Ave – Union St to County 22nd St**
Currently under design.
 - **Union St and 4th Ave Intersection project**
Currently under design - 60% complete.
 - **Avenue F – San Luis Ln to Cesar Chavez Blvd**
Currently under design - 90% complete.
 - **East Park-South Parking Lot**
Tentatively to begin construction in May, 2026.
 - **Merrill Ave Improvements - Phase 2**
Construction scheduled to begin May, 2026.
 - **City of San Luis 5-year Capital Improvement Program and Procedures**
Engineering leading in coordination with all City departments.
 - **City Of San Luis East Wastewater Treatment Plant northside CMU Wall**
Engineering working with proposals.
 - **Lakin Dr and Highway 95 Roadway Improvements**
Engineering working with proposals.
 - **Main St and B St Intersection Improvements**
Currently under construction, working for proposals for asphalt and striping.
 - **Public Works Yard Entrance 4th Ave**
Currently under bidding phase.
 - **Water Tapping Sleeve Cesar Chavez & 7th Ave**
Currently under bidding phase.

Subdivisions

- **Bienestar 12 Phase 2**
Punch list items addressed, a conditional acceptance letter has been issued.
- **Southwest Arizona Industrial Subdivision phase 2**
Currently under construction.

Engineering - Public Works Department

- **Well Site 6 – Booster Station project**
Currently under design at a 90%.
- **Water Storage Tanks Rehabilitation #3**
Design completed currently working with proposals. For Construction (Rehab).
- **Well Site #3 Electrical and Civil Upgrade**
Electrical upgrade under design.
- **High School Lift Station Generator**
Electrical Plans completed. Construction scheduled for FY 26-27

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during April:

- **EP-2026-38:** 2202 Main St & Cesar Chavez Blvd. Parkway Trench to install PVC conduit. Contractor: Unitechz
- **EP-2026-43:** Eric Salazar Pl & San Gerardo Ln. Replacing a HH 15700. Contractor: Pauley Constructions

Other Tasks

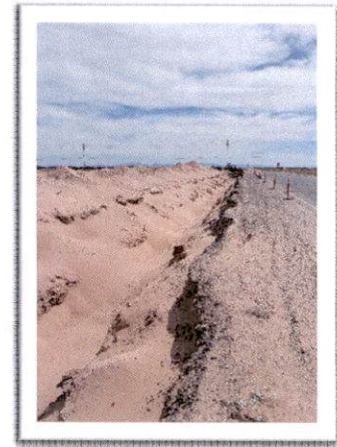
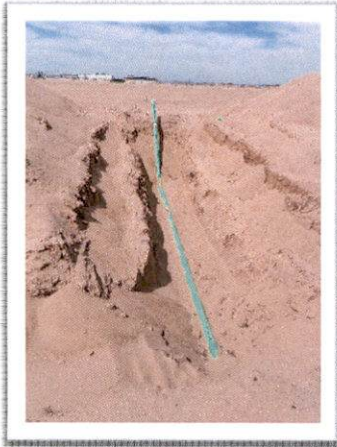
The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

Pictures – City Projects

Southwest Arizona Industrial Subdivision Phase 2



MONTHLY REPORT



**CITY OF SAN LUIS
FIRE DEPARTMENT**

April 2026



SAN LUIS FIRE DEPARTMENT

Monthly Report



EMERGENCY RESPONSES 911

SLFD contributes to the mission of protecting our citizens by responding to calls for service within the City of San Luis. Most calls for service are for emergencies such as structure fires, medical emergencies, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to a variety of non-emergency situations that involve assisting our community during their time of need.

March 2026

TOTAL FIRE INCIDENTS		EMS ENCOUNTERS	
Commercial Fires	0	Refusals	32
Residential Fires	0	Transport by SLFD	313
Vehicle Fires	0	Transport by other	2
False Alarm	4	No patient contact	10
Other Fires	5	<i>Total Transports</i>	357
Total Fire Incidents	9	Total EMS Encounters	315

False Alarms	4	Public Assistance	57
Fire Drills	0	Community Paramedicine	15
Hazmat Incidents	1		



MUTUAL AID EMS TRANSPORTS

This service plays a vital role in providing proficient public safety for the community. Through agreements with other fire agencies in Yuma County, fire departments can aid each other during emergencies that surpass local resources, such as mass casualty events or structure fires. SLFD often provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department

Mutual Aid Provided:	
County	0
Somerton	2
Mexico	0
Received:2	
SLM1	32
SLM2	3
SLM3	32
SLM4	81
SLM5	85
SLM6	1
Somerton	2
HELO	0
Rural Metro	0
Yuma	0
Total Transports	236





DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department (SLFD) takes great pride in serving the residents of our community. Beyond providing emergency medical and fire response services, SLFD is committed to public safety and education through a variety of programs and outreach efforts.

March 2026

- **Residential Inspections: 55**
 - **Station 1: 38 Station 2: 17**
- **Community Paramedicine: 0**
- **AWC EMT Ride-Along Program: 15**
- **Senior Center Blood Pressure Checks: 3**
- **Heart saver Classes (CPR): 0**
- **Community Events:**
 - 04/06: Community Safety Event SLPD
 - 04/18: Pancake Breakfast event 2026

CREWS

A Crew

- 4/07: Skills USA CO-OP State Competition
- 4/16: One Dose 101 Training
- 4/29: Station Tour- Community Group

B Crew

- 4/14: One Dose 101 Training

C Crew

- 4/6: Skills USA CO-OP State Competition
- 4/8: CPR Presentation – PPEP Tech High School
- 4/13: FS! Training- Fire Attack
- 4/22: Fire Presentation – PPEP Tech High School
- 4/24: Career Fair- San Luis Middle School

FIRE INSPECTOR

- Commercial Inspections: 37
- Suppression System Test: 0
- Meetings: 26



Monthly Training Report

Station No. 1

A-Crew

Captain M.Gomez and E.Ramirez

Date	Subject	Time	Instructor	Total Hours
04/02/2026	FDC Supply Connection using (2) 2.5" hoses Water Supply Evolutions	1000 - 1200	Gomez	2
04/07/2026	Driver/Company Training – Water supply, flowing water to a 2.5" supply line, wye to 1.5" and deck gun at correct pressures.	1800 - 2000	Ramirez Gomez	2
04/09/2026	Driver/Company Training – Evolutions: water supply, deck gun, 1.5" crosslay, 1.5" bumper line. Hose Deployment and flow calculations.	1300 - 1500	Gomez	2
04/11/2026	Probationary Firefighter Evolutions: Discuss all hoseloads on apparatus and deploy. 1.5" crosslay, 1.5" bumper, 1.5" minute man and 2.5" supply with wye.	1700 - 1900	Ramirez Gomez	2
04/16/2026	Driver Training: Calculate and flow real time: Evolution consisted of obtaining water supply, deploying 2.5" supply line, wye, to 1.5" attack line simulating apartment on third floor using training facility. Company: Focus establishing water supply, deploying and setting up hose, advancing/managing hose upstairs.	1800 - 2000	Ramirez Gomez	2
04/18/2026	Driver Training: Calculate and flow real time: Evolution consisted of obtaining water supply,	1730 - 1930	Ramirez Gomez	2

	<p>deploying 2.5" supply line, wye, to 1.5" attack line simulating apartment on third floor using training facility.</p> <p>Company: Establishing water supply, deploying and setting up hose, advancing/managing hose upstairs.</p>			
04/20/2026	<p>Driver, same scenario as above, this time simulating a burst LDH supply line, managing by using hose clamp, replacing hose and re-establishing water supply.</p> <p>Company: Water supply, deploying and setting up hose, advancing/managing attack line upstairs.</p>	1730 - 1930	Ramirez Gomez	2
04/25/2026	<p>RIC Procedures, SCBA buddy breathing, replacing non-functioning / broken mask with RIT pack mask and air supply, exiting building safely.</p>	1600 - 1800	Ramirez Gomez	2
04/27/2026	<p>Rescuing downed firefighters through window props. 2-person rescue. Various methods used.</p>	1000 - 1200 1700 - 1800	Ramirez Gomez	3
04/29/2026	<p>Driver Training - Setting aerial ladder with overhead obstruction, prepare it for rescue from second story window.</p> <p>Company Training - VEIS, rescue victim through second story window, using aerial ladder for access.</p>	1000 - 1200	Ramirez Gomez	2

Monthly Training Report

Station No. 2

A-Crew

Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
04/02/2026	Introducing tic camera for search and rescue victim location	0900 to 1100	Gonzalez	2 hours
04/07/2026	Two firefighter search and rescue pattern video	930 to 1130	Gonzalez	2 hours
04/09/2026	Dragging technique for victim removal	0900 to 1100	Gonzalez	2 hours
04/11/2026	Search and rescue communication	0900 to 1100	Gonzalez	2 hours
04/16/2026	Hazardous Material Decon Training	0900 to 1100	Lopez/Gonzalez	2 hours
04/18/2026	Pancake Community Event	930 to 1130	J. Gonzalez/ Lopez	2 hours
04/20/2026	Physical training COOP student at Local GYM	1500to 1700	Gonzalez	2 hours
04/25/2026	. Single and 2 firefighter ladders raise and placement	1500 to 1700	J. Gonzalez Cisneros	2 hours
04/27/2026	Emt National registry students prep testing skill	0900to 1100	Gonzalez/Diaz/Zamora	2 hours
04/29/2026	Discusses left /hand pattern search	0900 to1100	I. Lopez	2 hours

Monthly Training Report

Station No. 1

B-Crew

Captains E. Castro and C. Ofalla

Date	Subject	Time	Instructor	Total Hours
04/01/26	Airbags and cribbing/Rescue 42's	0930-1130	C. Ofalla/ E. Castro	2
04/01/26	EMS: Zoll monitor, ECG, ETCO2, Backboarding	1400-1530	C. Ofalla/E. Castro/ V. Navarrete	1.5
04/03/26	SCBA Low air/ Breathing techniques	0930-1100/ 1400-1600	C.Ofalla/ E. Castro	1.5 2
04/10/26	SCBA Low air/ Breathing techniques	0930-1100	C. Ofalla/ E. Castro	1.5
04/14/26	One dose training/ EV blanket videos	0900-1100	C. Ofalla/ E. Castro/ J. Morris	2
04/21/26	Vertical Ventilation	1000-1200	C. Ofalla/ E. Castro	2
04/21/26	EMS Megacode	1400-1500	E. Castro	1
04/23/26	Minute man	1000-1100	E. Castro	1
04/23/26	EMS Megacode	1330-1430	E. Castro	1
04/23/26	Live roof ventilation	1800-1930	E. Castro/ C. Ofalla	1.5
04/28/26	Hazmat Decon	1000-1130 1300-1530	C. Ofalla/ E. Castro	1.5 1.5
04/30/26	Cross lay and engineer training	1000-1130	V. Navarrete/ T. Romero	1.5
04/30/26	Command Lab	1430-1630	C. Ofalla/ E. Castro	2

Monthly Training Report

Station No. 2

B-Crew

Captain R. Solis

Date	Subject	Time	Instructor	Total Hours
04/03/26	Fire Attack	1000-1200	Manny Flores	2.0
	Online Videos		Louie Carlos	
04/05/26	SLL2 Hoses	1000-1200	Louie Carlos	2.0
	Deploy Lines			
04/10/26	Vent Ops – Online Videos	1300-1500	Louie Carlos	2.0
04/12/26	Areial OPS	0900-1100	Mikey O’De11	2.0
04/14/26	Full PPE/SCBA	1000-1200	Mikey O’Dell	2.0
	Clean and inspect		Louie Carlos	
04/19/26	Force Entry and tools- Doors and walls - online	1000-1200	Robert Solis Louie Calos	2.0
04/21/26	Haz-Mat- Decon	0900-1100	Louie Carlos	2.0
04/23/26	Building Construction- Pre planning	1300-1500	J. Morris	2.0
04/28/26	Fire Ground Safety on scene-	1000-1200	M. Flores	2.0
	online videos		Louie Carlos	

Monthly training report

Station No. 1

C-Crew

Captains: R. Rodarte and S.Estrada

Date	Subject	Time	Instructor	Total Hours
04/04/2026	<p>SLL1 aerial deployment: Safely and successfully Deploy SLL1 aerial for roof access on a single-story commercial structure, firefighters climb SLL1 aerial for roof access wearing proper PPE, successfully stow all equipment on SLL1 and return it to service</p>	0900-1000	<p>S.Estrada A.Burruel</p>	1.0
04/06/2026	<p>Firefighters demonstrate the SLE1 crosslay deployment into burn box for simulated fire attack with MAYDAY and RIT activation. Firefighters advance and reload hoses back to ready state.</p> <p>Mega code training. The assigned team provides treatment for symptomatic bradycardia, crashing medical patient, and symptomatic tachycardia patients using tablet simulator and practice equipment</p> <p>Firefighters complete Physical Training circuit with fire gear</p>	<p>0900-1100 1300-1500</p>	S.Estrada	4.0
04/08/2026	<p>Identify all equipment on SLL1, described use of all equipment, and review FDC</p> <p>CPR Presentation for high school students</p> <p>Deploy and reload all SLE1 preconnected hoselines for simulated fire attack.</p> <p>Probationary firefighter checkoffs and teach backs</p>	<p>0900-1100 1300-1500</p>	<p>S.Estrada A.Burruel</p>	4.0

04/13/2026	<p>Multi-story Fire Attack utilizing 1.5 minuteman and 2.5 wye</p> <p>Truck Compartment and tool familiarization</p>	0945-1215 1530-1700	S.Estrada R.Rodarte	3.0
04/15/2026	<p>Multi-story Fire Attack utilizing 1.5 minuteman and 2.5 wye. Reload and Deploy attack line in burn box for simulated above grade fire.</p> <p>Participate in One Dose Medical Protocol Training</p> <p>Deploy, advance, and reload all attack lines on SLL1 with probationary firefighter task book signoffs for Nuno.</p> <p>Physical Fitness Training: Firefighter perform functional fitness circuit using firefighter equipment, weight equipment, and bodyweight resistance for cardiovascular endurance and strength</p>	0900-1200 1300-1400 1800-1900	S.Estrada R.Rodarte	5.0
04/17/2026	<p>Firefighter Go-Drills: Firefighters correctly don entire firefighter turnout set including mask and SCBA in under 1:30 and discuss the importance of donning gear safely and quickly. Probationary firefighter signoffs for Rico and Nuno.</p> <p>Physical Fitness Training: Firefighter perform functional fitness circuit using firefighter equipment, weight equipment, and bodyweight resistance for cardiovascular endurance and strength</p>	1200-1300 1800-1900	Estrada	2.0
04/22/26	Firefighters successfully complete CPAT in less than ten minutes	0900-1100 1400-1600	R.Rodarte S.Estrada E.Sanchez	4.0

	<p>Firefighters review and discuss wet, dry, emergency, and technical decontamination procedures and roles according to certification levels</p> <p>Firefighters review, watch, and discuss modern extrication techniques presentation and videos.</p> <p>Firefighters complete physical training circuit</p>			
04/24/26	<p>Discuss the process of vertical ventilation on a single-story, single-family structure, tactics involved, different roof types and materials.</p> <p>Firefighters deploy all necessary tools to access a roof to perform vertical ventilation</p> <p>Firefighters understand and discuss deployment of EV blanket for EV fires</p> <p>Firefighters watch training video on pediatric gurney restraints and deploy the restraints ensuring proficiency</p>	0900-1100 1300-1430	S.Estrada	3.5
04/27/26	<p>Deploy all power tools on SLE1</p> <p>Physical Fitness Training: Firefighter perform functional fitness circuit using firefighter equipment, weight equipment, and bodyweight resistance for cardiovascular endurance and strength</p>	0900-1000 1400-1500	S.Estrada	2.0

Monthly Training Report

Station No. 2

C-Crew

Captain C. Mora

Date	Subject	Time	Instructor	Total Hours
04/06/2026	Search/Rescue Victim Remove Training Videos.	1000-1200	C.MORA	2.0
04/08/2026	Search/ Rescue Victim Remove Training Videos.	1000-1200	C.MORA	2.0
04/13/2026	Search /Rescue Victim Remove Training Videos.	1000-1200	C.MORA	2.0
04/15/2026	Search/Rescue Victim Remove Training Videos.	1300-1500	CMORA	2.0
04/17/2026	Search/Rescue Victim Remove Skills and lifting techniques.	1300-1600	C.MORA	3.0
04/22/2026	VEIS and Thermal Image Camera Training Video.	1300-1500	C.MORA	2.0
04/24/2026	VEIS and Thermal Image Camera Training Video.	1300-1500	C.MORA	2.0
04/26/2026	VEIS and Thermal Image Camera Training Video	0900-1200	C.MORA	3.0
04/17/2026	Hazmat DECON videos and review.	1400-1500	C.MORA	1.0



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

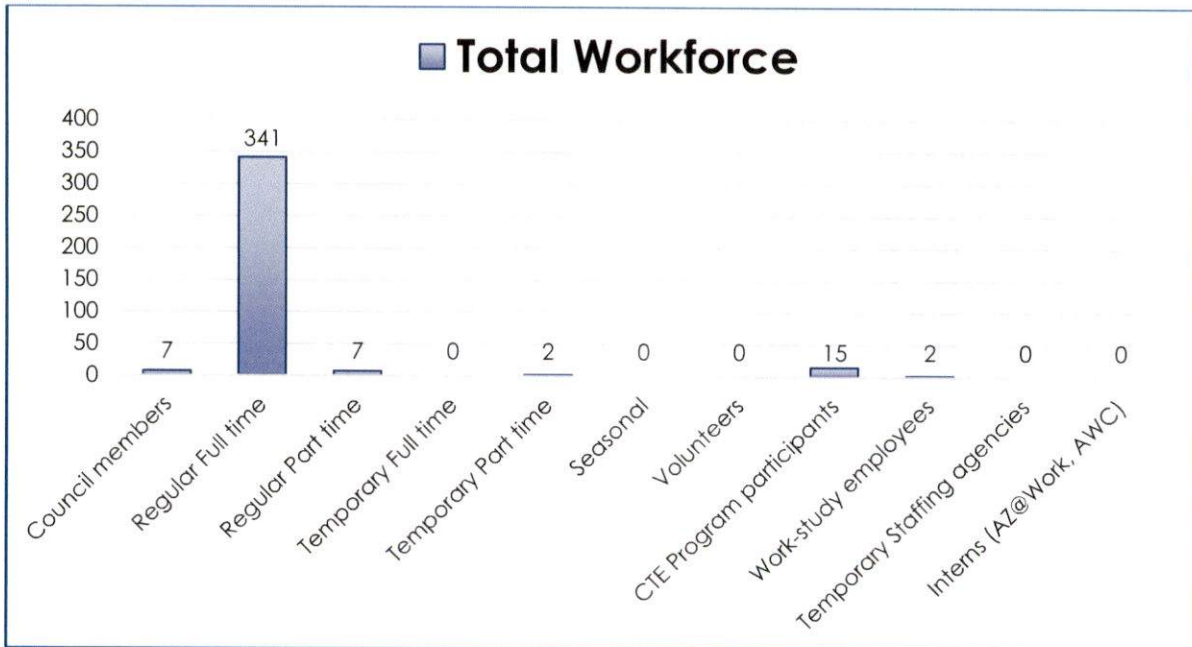
MONTHLY OPERATIONS REPORT

APRIL 2026

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE

Council members	7
Regular Full-time employees	346
Regular Part-time employees	7
Temporary Full-Time	0
Temporary Part-Time	2
Seasonal	0
Volunteers	0
CTE Program participants	15
EMS Ride Along	8
Fire Co-Op	6
Internship	1
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work, AWC)	0
TOTAL	379



WORKFORCE TURNOVER

New Hires		Terminations	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	3	Resignations (FT- Regular)	5
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	1
Elected Officials	0	End of Appt. (Elected official)	0
Internships	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for April 2026: 1.73			
Turnover Rate for April 2025: 0.87%			
Total Turnover Monthly Difference: -0.86			

TALENT ACQUISITION

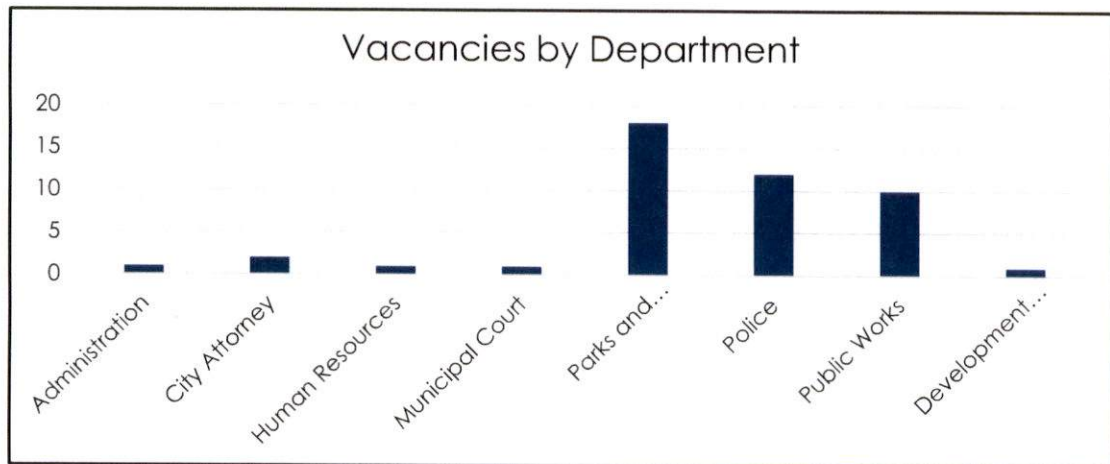
RECRUITMENT ACTIVITY

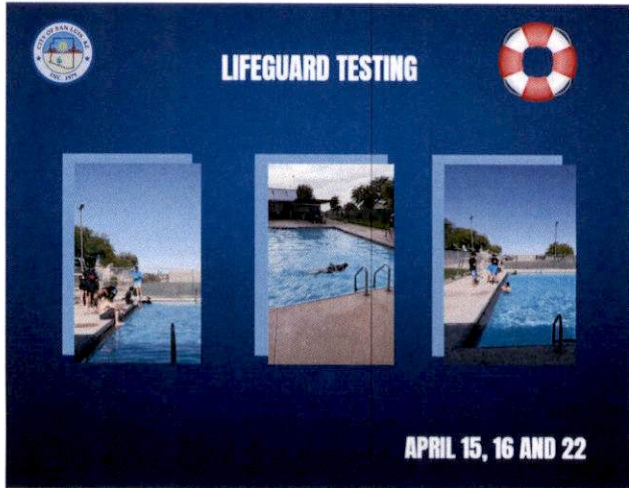
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehires	Promotions/ Conversions	Requisitions Filled
13	2	224	10	47	3	1	6

Physical Agility Test Police	Written Exam Police	Dispatcher Typing Test	Physical Agility Test Lifeguard	Written Exam Fire
Passed 8	Passed – 5	Passed – 6	Passed – 19	Passed - 0
Fail -	Fail - 3	Failed – 4	Fail – 9	Fail – 0

Vacancies by Department

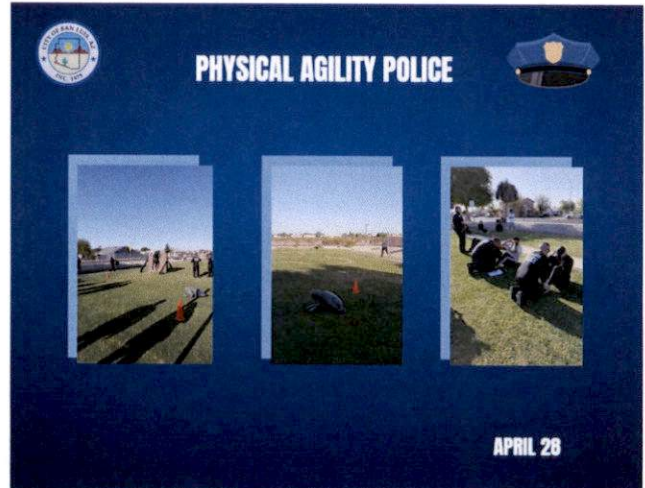
Department	Job Title	# of vacancies
City Attorney	City Attorney	1
	Assistant City Attorney	1
Human Resources	Coordinator	1
Municipal Court	Magistrate	1
Administration	Office Assistant	1
Parks and Recreation	Driver PT	1
	Lifeguard (Seasonal)	16
	Maintenance Technician	1
Police	Police Communication Officer	3
	Police Sergeant	1
	Police Officer	8
Public Works	Maintenance Technician (Highway Users)	4
	Wastewater Operator III	1
	Water Systems Operator I	2
	Wastewater Operator I	2
	Heavy Equipment Operator	1
Development Services	Assistant Director	1
Total Departments: 7	Total Vacancies:	46





LIFEGUARD TESTING

APRIL 15, 16 AND 22



PHYSICAL AGILITY POLICE

APRIL 20

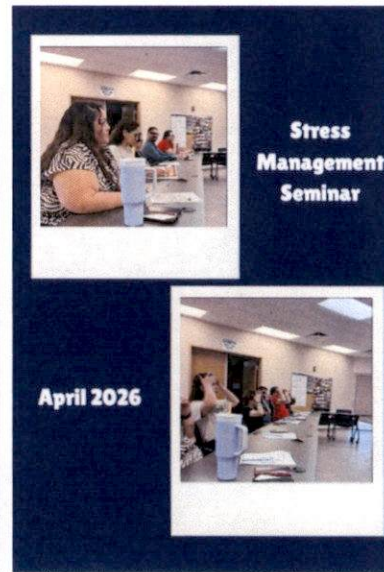
BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from April	TERMINATIONS Effective April	TOTAL ACTIVE EEs
Health Insurance	2	6	344
VSP – Vision	2	6	347
Dental	2	6	350
FMLA Leave			10
Short-term Disability claims			1
ASRS Refund Applications			0
ASRS Retirement Applications			0
ASRS Ending Payroll Verifications			2

- **Benefit Orientation:** One (1) conducted.
- **Claims Advocacy:** Three (3) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

- **Gym Membership**
 - 80 active memberships / 1 EE on the waiting list
- **Stress Management Seminar - IAWS**
 - 6 Participants
- **Power Yoga - IAWS**
 - 6 Participants



SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- N/A

TRAINING AND DEVELOPMENT				
	Facilitators	Trainees and Department	Date	Total Training Hours
New Hire Orientation	Danya Carrasco, HR Coordinator	3(FD), 2(PW), 1(Engr)	04/08/2026	2H25M
Benefits Orientation	Priscila Campa, HR Generalist	3(FD), 2(PW), 1(Engr)	04/08/2026	1H30M
Self-Paced Excel	Danya Carrasco, HR Coordinator	4 (PW) 3(B&C) 2(Finance)	04/01/2026 04/02/2026 04/07/2026 04/08/2026 04/09/2026 04/14/2026 04/16/2026 04/23/2026	29H55M
Compensation	Adela Cortez	1 (HR)	04/29/2026	2H
TOTAL TRAINING HOURS:				35H50M



COSL Orientation



APRIL 2026



Michael Martin, *GIS Analyst*, Claudia Delgado, *Custodian*, Gina Marquez, *Police Communication Officer*

TESTIMONIALS

New Hires share what they're excited about in their new role.

"Contributions with the City"

"To learn and expand my knowledge of my skill-set (GIS) in the public sector."



Professional Development Plan		
Department	Quantity	PDP Type
Public Works	1	
Scholarships		
N/A	N/A	N/A

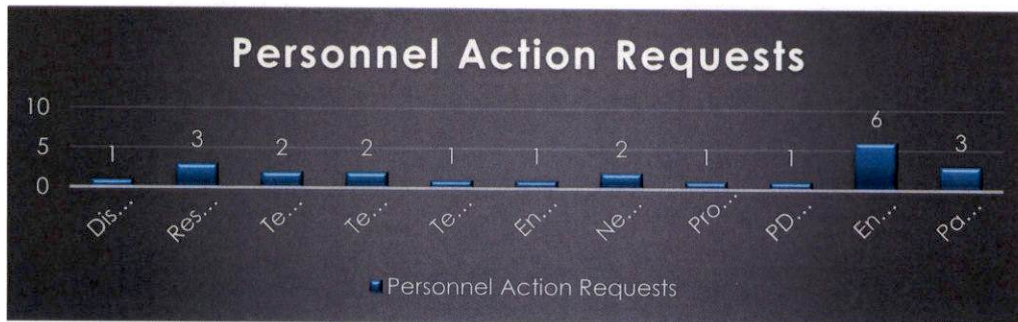
COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 7
- **Employment Verifications:** 8
- **Conflict of Interest:** N/A
- **Ongoing internal HR audits:** 4 New Hire Personnel Files reviewed
- **Public Records Request:** N/A
- **Ongoing maintenance of Public Safety Temporary Assignment:**
 - 4 FTO Assignments (active)
 - 1 CTO Assignment
 - 1 CTO End of Assignment
- **External Employment and Activities Survey**
 - Implemented the form as part of onboarding to identify and assess potential conflicts of interest at hire and reinforced during orientation that employees must disclose any secondary employment or outside activities throughout their tenure.
- **Fire Department Certification Audit**
 - In process; ensuring firefighters hired as recruits have their certificates in the file.
- **IT Department Certification Audit**
 - In process; ensuring all employees have their required certifications up to date.
- **Performance Evaluations Audit**
 - In process
- **Public Service Agreements**
 - In process; ensuring that incentive-eligible employees sign an agreement for hiring and retention incentives.

EMPLOYEE RELATIONS

- Exit interviews: 4
- Disciplinary Actions Administered:
 - One (1) 5-Day Disciplinary Suspension

Personnel Action Requests (PAR)	Quantity
Dismissals	1
Resignations	3
Temporary Assignment	2
Temporary Assignment FTO	2
Temporary Assignment CTO	1
End of Temp Assignment CTO	1
New Hires	2
Promotion	1
PD Conversion	1
End of Probation	6
Pay Rate Change	3
TOTAL:	23



PERFORMANCE MANAGEMENT

Type of Evaluation	# EE Placed	Evaluations Received	Total Received
Probationary			10
Original	3	0	
Promotional	1	4	
Mid-Term	0	2	
Apprentice	0	0	0
Annual	N/A	7	7
	Total: 4		Total: 17

Information Technology

Monthly Report: April 2026

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. At the same time, ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

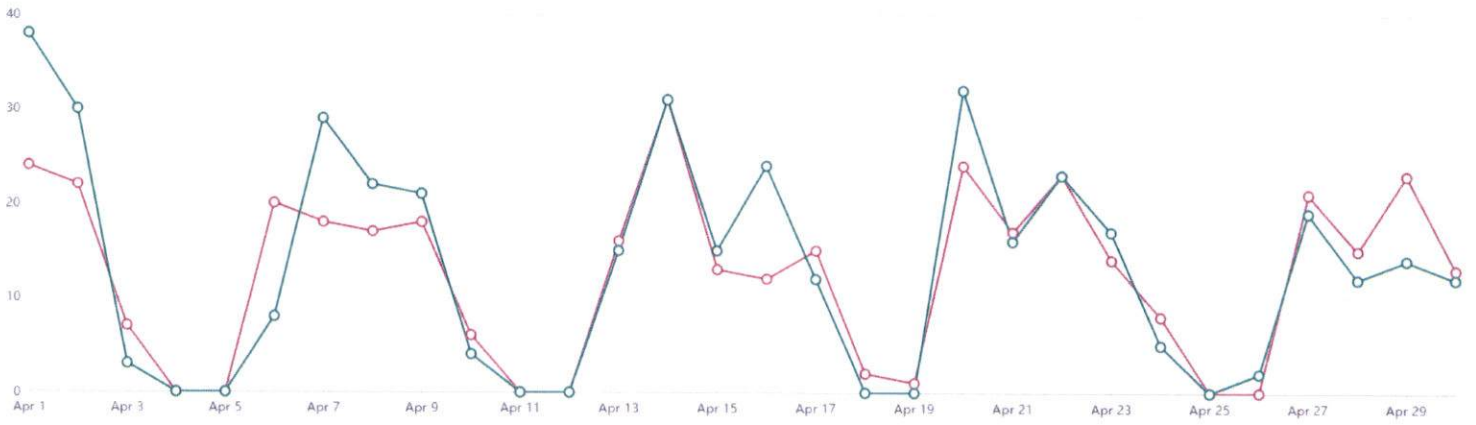
Project Status

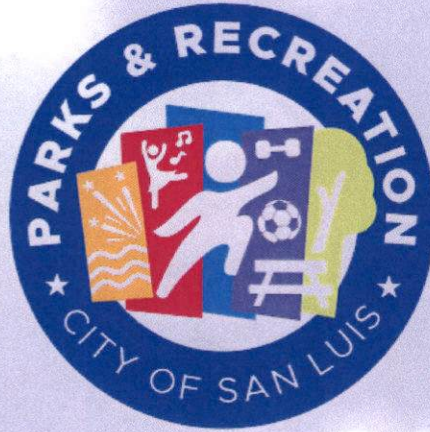
- **Phoenix G2 Project – Updated Quote, Timeline, and Implementation Planning**
The Phoenix G2 emergency response system project is ongoing, with timelines shifting for Fire Station 3 and IT/FD awaiting a fully updated final quote that includes requested changes, installation details for Stations 1–3, vendor comparisons, and government financing options.
- **Public Safety – CradlePoint Device Malfunctions (PD)**
Several CradlePoint units malfunctioned after vendor configuration changes, and troubleshooting through Cloud Manager identified the affected devices, with ongoing coordination with PD for next steps.
- **SimpleMDM – Automatic Enrollment Upgrade**
The device enrollment workflow was enhanced so Technicians can enroll devices and assign required attributes while maintaining least-privilege restrictions.
- **Engage-Verkada Project – Door Striker Procurement and Vendor Coordination**
The Engage-Verkada access control project is awaiting the arrival ROFU door striker kits, with door frame adjustments paused until delivery, and vendor payment coordination has been directed to Finance.
- **Municipal Court – Workstation Reconfiguration & Camera Replacement**
The Criminal Department and Judge's Chambers were fully reconfigured, and courtroom cameras were swapped to ensure all units provide audio and video for evidence retrieval.
- **Laserfiche Empower Conference – Capability Assessment**
Attended 11 combined workshops to evaluate Laserfiche's full capabilities, identifying opportunities for service improvement, API integration viability, and features that could streamline Clerk Department operations through workflows, business processes, and the Public Portal.
- **Budget Retreat – Technical Support**
Provided technical support for the Budget Retreat's at the Cultural Center, including microphone support and teardown of the temporary AV setup.

Total Work Orders Created from April 1st -30th

380
Created

404
Resolved

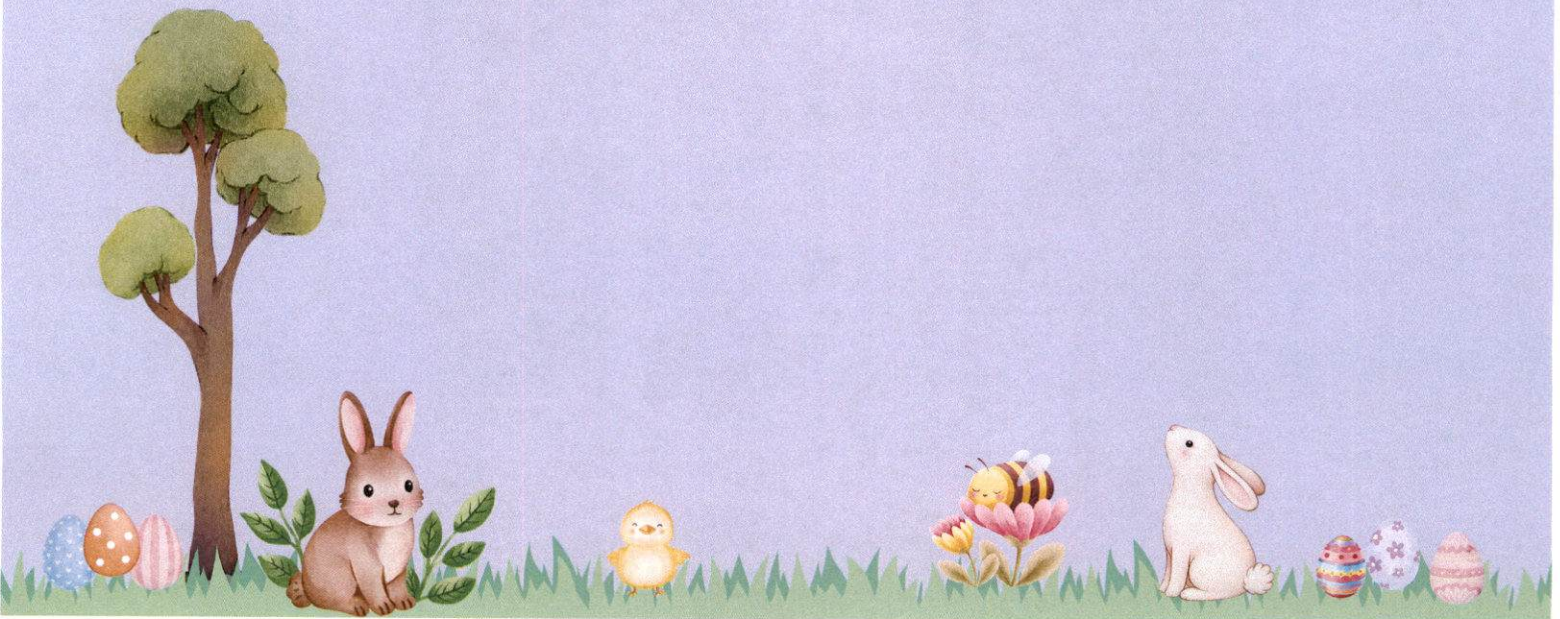




Parks & Recreation
April 2026

Monthly Report

Director: Angelica Roldan

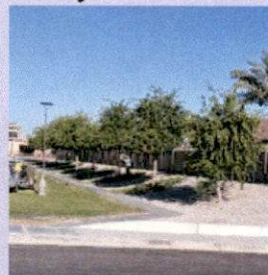
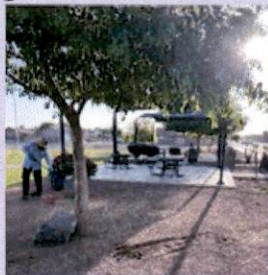


Parks Grounds

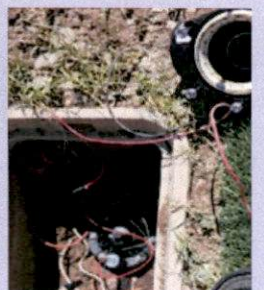
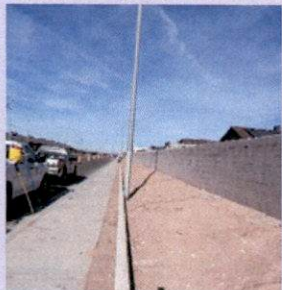
Parks Maintenance



Mowing green areas around the City.



Trimming of trees and bushes, lifting canopy and shaping bushes.



Removal of weeds around the City right of ways.

Irrigation repairs around City green areas.



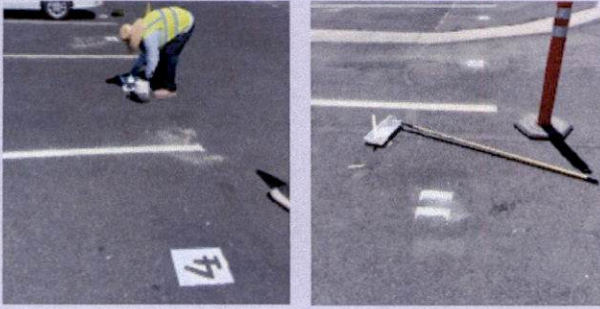
Cleaned spill way.

Projects



Dog waste stations and park hour signs were installed in certain parks.

Parks Grounds



Numbers for parking spaces were painted at the Cultural Center parking lot.



Concrete sidewalk was installed around restrooms at the East Community Park.



4-inch pipe was relocated, and a 3-inch line was installed at the East Community Park.



Steel post were removed at Joe Orduño Park per APS request.



Protective railings were installed at playgrounds due to removal of broken slides.



Playground was repaired.



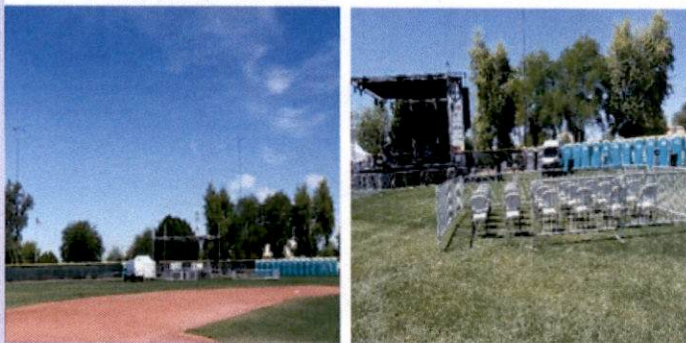
Soccer goals were repaired.



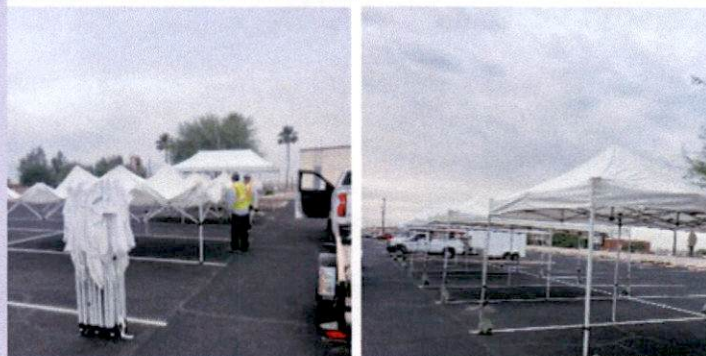
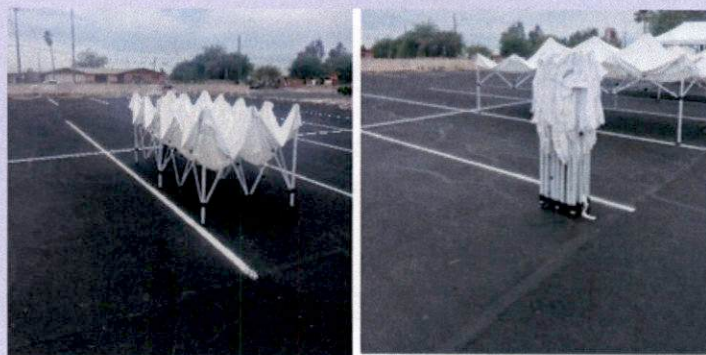
F2 & F3 irrigation timers were relocated.

Parks Grounds

Events



Asado & Brew event set up.



Safety Event set up.



Arbor Day set up.

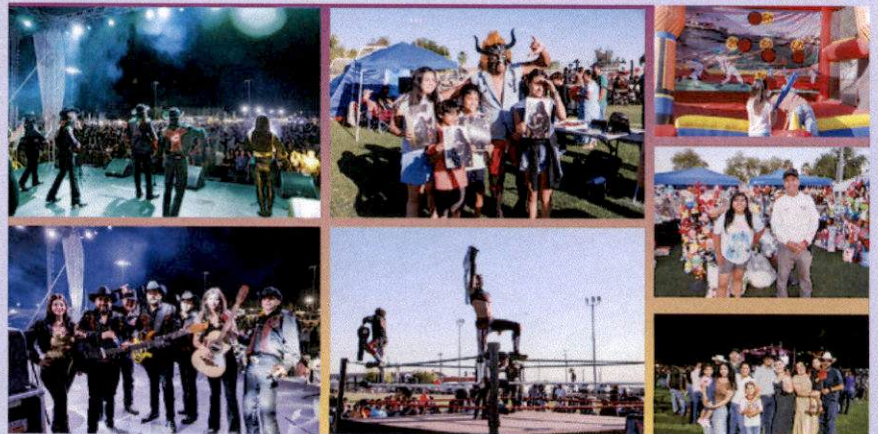
Cultural Center

Classes:

- Zumba
- Jiu-jitsu
- Guitar
- Piano
- Folkloric Dance
- Ballet 1 & 2
- Gymnastics 1 & 2
- Modern Art 1 & 2
- Fantasy Art



The Cesar Chavez Cultural Center hosted the City of Yuma council retreat for two days where they discussed their city's budget & future projects.



On Saturday, April 11, 2026, the City of San Luis hosted its second annual Asado and Brew Festival, which proved to be a major success within the community.

The event drew strong attendance and enthusiasm, highlighted by engaging entertainment such as Lucha Libre, a car show, and live musical performances by DownTime Band, Amigo Bronco, Tiranos del Norte and Grupo Control.

The Asado Contest was equally well received. The high quality and creativity of the entries made the judging process particularly challenging.

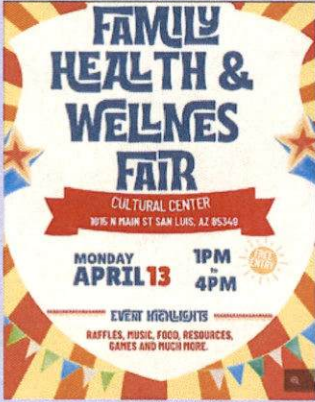


Cultural Center

Campeños Sin Fronteras

Campeños Sin Fronteras hosted their Wellness Fair at the main room of the Cesar Chavez Cultural Center. They welcomed various local and outside organizations that came to inform attendees about health programs and benefits available to them.

A few of the organizations also offered activities for kids to try out.



Mariachi Concert

The Gadsden Elementary School District #32 hosted their Mariachi Concert in the main room of the Cesar Chavez Cultural Center, led by Ms. Gaytan.



Jazz Concert

The Gadsden #32 School District hosted their Jazz Concert inside the Cultural Center main room which was led by Mr. Peralta.



Recreation

The Recreation Department is the municipal division responsible for planning, organizing, promoting, and supervising recreational, sports, and community activities and facilities for the benefit of the public. Its purpose is to promote the physical, mental, and social well being of the community by providing inclusive, safe, and accessible opportunities for leisure and recreation for people of all ages.

40+ Men's Slow-pitch Season

During the month of April our new Slow Pitch 40+ category—designed for players aged 40 and above who want to stay active, enjoy friendly competition, and reconnect through sport.

This category focuses on teamwork, sportsmanship, and fun, offering a great balance between healthy physical activity and social engagement in a relaxed, welcoming environment. It came to an end with great success among the participants, with Team DA's becoming champion and Team CUH the runner-up

Men's Basketball Program Description

The Men's Basketball Program consists of 6 highly competitive teams and has established itself as one of the strongest premier-level leagues in the county, including participation from teams and talent from San Luis, Mexico, which significantly raises the level of competition in each game. Through discipline, teamwork, and athletic development, the program provides players with opportunities to strengthen their skills both on and off the court.

The high level of competition, the commitment of the athletes, and strong community support have made the program a local leader, consistently recognized for its performance, sportsmanship, and the overall development of its participants



Recreation

T-Ball program

The organization and planning of the spring activities were carried out with a focus on structure, accessibility, and participant engagement. The program included a T-Ball League designed to meet the needs of different age groups and interests. Careful scheduling, coordination of facilities, and collaboration with coaches and volunteers ensured that all activities were conducted smoothly and safely. These spring programs promoted physical activity, skill development, teamwork, and community involvement, while providing participants with positive and well-organized recreational experience. With close to 50 kids enjoyed the baseball practice



Summer Activities Press Conference

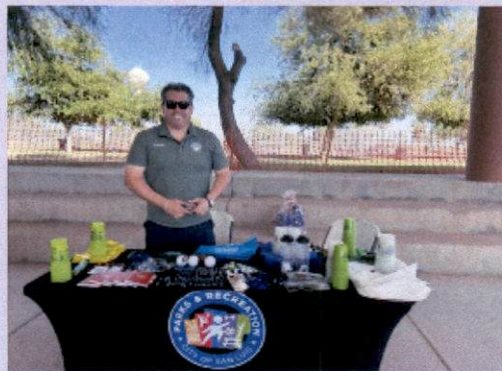
A press conference was held to present the 2026 Summer Activities, highlighting the recreational programs and events that will be offered to the community. The Recreation Department was represented by Jorge Niebla, who shared information about the initiatives, goals, and participation opportunities available for this summer season.



Cocopah Tribe Invitation

The Recreation Department appreciates the invitation from the Cocopah Tribe Reservation to participate in their Easter celebration, an event filled with community fellowship, tradition, and unity.

This celebration provided an opportunity to strengthen community relationships and promote recreational and family-oriented activities in an atmosphere of respect, inclusion, and joy for all attendees



Women's Volleyball

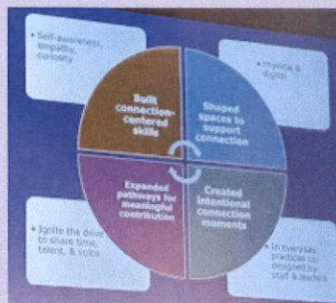
Our Women's Volleyball Program features five competitive teams, bringing together athletes of all skill levels in a supportive and energetic environment. The program focuses on teamwork, skill development, and sportsmanship while fostering a strong sense of community. Each team competes with passion and dedication, making every match exciting and engaging for players and fans alike. Playing Mondays and Wednesdays at The Recreation Gym at Joe Orduno Park after 6:45 P.M



Municipal Pool

The Municipal Pool, coordinate by the Recreation Division, is responsible for managing, operating, and maintaining the city's aquatic facilities while providing recreational, sports, and swimming instruction programs for the benefit of the community. Its purpose is to promote physical activity, water safety, and family interaction through accessible, safe, and high-quality services for people of all ages.

The department coordinates aquatic activities, swimming lessons, fitness programs, and recreational events, contributing to the well-being and overall development of the community in coordination with other municipal agencies, educational institutions, civic organizations, and the community to strengthen public participation, encourage the proper use of public spaces, and support the city's overall development



AZ Aquatics Seminar

Staff attended the Arizona Aquatics Seminar in Phoenix, Az. This seminar was made available through the Arizona Parks and Recreation Association and invited members of the APRA Aquatic TEAMS to come together and discuss important topics.



Municipal Pool Updates

Staff have begun housekeeping and repairs on some Recreation and Pool areas. Overall, good housekeeping isn't just about cleanliness, it supports safety, efficiency, and a better experience for everyone who uses space



Starfish Swimming Lessons

Our Recreation Coordinator met with the CEO of Starfish to review details and requirements needed to affiliate with them to obtain Water Safety Instructor trainings in May.

Youth Center

Attendance Overview

During the month of April, the Youth Center served an estimated 300 youth participants, with an average daily attendance of 60 participants. Participation remained strong, especially in boxing programs, open gym, and evening activities. Overall engagement continues to reflect the community's interest in structured and recreational youth programming.

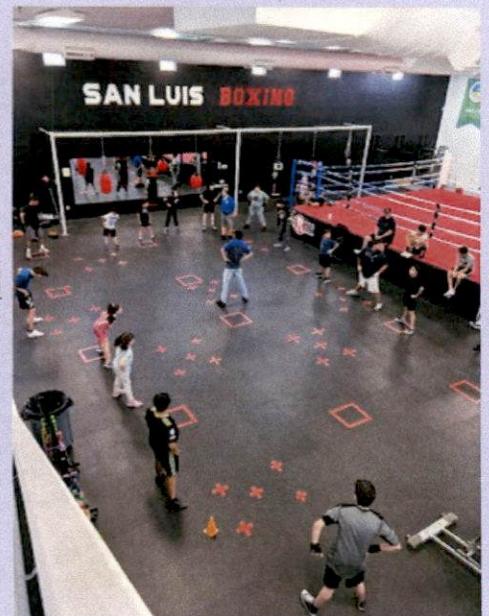
Youth Center Spring Schedule- the Youth Center Spring courses are:

- Open Gym
- Boxing Class
- Boxing Team
- Game Room
- Board Games
- Youth Training Program
- Movie Nights
- Ping Pong
- Lego Class
- Indoor RC Club



Youth Center Boxing Classes

Our boxing team continues to train for upcoming competitions. Every weekend, our youth participate in sparring sessions where they demonstrate their skills and readiness to compete. We are also working on organizing a 2–3-day mini training camp with the goal of motivating them to keep working hard. In our beginner boxing class have seen a significant increase in enrollment. We currently have around 30 students, of whom 5 are girls, which motivates us to continue working for the community.



Youth Center

Spring Games

During the month of March, Youth Center staff developed a project in collaboration with local schools in celebration of Children's Day in April. This initiative, titled the "Spring Games," was designed as a friendly inter-school competition to encourage youth participation in outdoor activities while promoting teamwork, positive values, and fun.

After further planning and coordination, the event has been postponed to the fall season to allow for improved preparation, increased school participation, and overall better program outcomes.



Ping Pong Tournament

The Youth Center hosted a Ping Pong Tournament, which was well-attended and highly successful. Participants showed enthusiasm and sportsmanship, making it a positive competitive event.



FIFA Tournament

A FIFA Tournament was organized and proved to be very popular among youth. The event drew strong participation and created an engaging environment for friendly competition.



Youth Center

Parks & Recreation Press Conference

A staff member represented the Youth Center at the Parks and Recreation Press Conference, where upcoming programs and events were highlighted. This helped increase community awareness of Youth Center offerings.

Gadsden ESD Cafesito Sessions

A staff member participated in Gadsden Elementary School District Cafesito Sessions, providing an opportunity to network with families and promote Youth Center programs within the community.

Summer Camp Preparation

Staff are currently preparing for the annual Summer Camp, scheduled to begin in June. Planning efforts are focused on programming, staffing, and ensuring a successful and engaging experience for participants. We are offering 2 sessions with 40 youths each, for a total of 80 participants between the ages of 7-12. We will be having agencies participating in our program such as: San Luis Police Department K-9 Division, San Luis Fire Department, San Luis Water Dept. and others.



Senior Center

Senior Center Overview

April was a successful and engaging month filled with meaningful activities for our seniors. We began with Yuma County Public Health providing health information, blood pressure checks, and monitoring resources. Throughout the month, seniors participated in creative and educational activities, including rock painting led by Vanessa Iturbide and a “Welcome to Spring” tablecloth painting project. Representatives from Yuma County Health Department also hosted sessions on diabetes prevention and self-management, offering personalized guidance. Wellness and recreation remained a priority. Maximous Gym led a Zumba class, while ACACIA Life Center hosted an interactive bingo activity. Seniors also enjoyed a nutrition class by Idalith Casas, followed by a fun “Basta” game. Special events included an Easter celebration, a dance contest, Movie Day, and participation in Arbor Day. Seniors also attended a concert hosted by San Luis Middle School and visited Southwest Junior High in collaboration with Campesinos Sin Fronteras. The month concluded with a celebration honoring April birthdays.

Services Provided

- Breakfast: 7:00 AM – 9:00 AM
- Lunch: 11:00 AM – 12:00 PM
- Transportation: Morning 7:00 AM | Afternoon 12:00 PM
- Senior Assistance (documentation, translations, applications): 6:00 AM – 2:30 PM

Daily Activities

- Bingo: 10:30 AM – 11:00 AM
- Board Games / Pool: 6:00 AM – 2:30 PM
- Exercise Classes: 8:00 AM – 9:00 AM
- Arts & Crafts: 9:00 AM – 10:00 AM
- Gardening: 8:00 AM – 9:00 AM
- LIHEAP Assistance: 6:00 AM – 2:30 PM

Monthly Totals

- Meals Served: 1,104
- Attendance: 1,665
- People Transported: 416

Special Activities

- April 2: Yuma County Public Health — 9:00 AM – 10:00 AM
- April 3: Rock Painting — 8:00 AM – 9:00 AM
- April 4: Spring Activity — 8:00 AM – 9:00 AM
- April 8: Maximous Gym — 9:00 AM – 10:00 AM
- April 8: ACACIA Bingo — 10:00 AM – 10:30 AM
- April 8: Food Bank Distribution
- April 10: Easter Celebration — 9:00 AM – 1:00 PM
- April 13: Nutrition Class — 9:00 AM – 10:00 AM
- April 17: Dance Contest — 9:00 AM – 11:00 AM
- April 20: Movie Day — 9:00 AM – 11:00 AM
- April 22: Arbor Day — 8:00 AM – 9:00 AM
- April 27: Campesinos Sin Fronteras — 9:00 AM
- April 28: Life Care Center — 9:00 AM – 10:30 AM

Senior Center



Rock Painting Activity 04/03/26



Rock Painting Activity 04/03/26



Spring Activity 04/04/26



ACACIA Bingo 04/08/26



Maximus Gym 04/08/26



Eastern Celebration 04/10/26.



Nutrition Class 04/10/26.



Senior Dance Contest
04/17/26

Senior Center



Movie Day 04/20/26



Arbor Day 04/22/26



Campesinos Sin Fronteras 04/27/26



Life Care Center 04/28/26

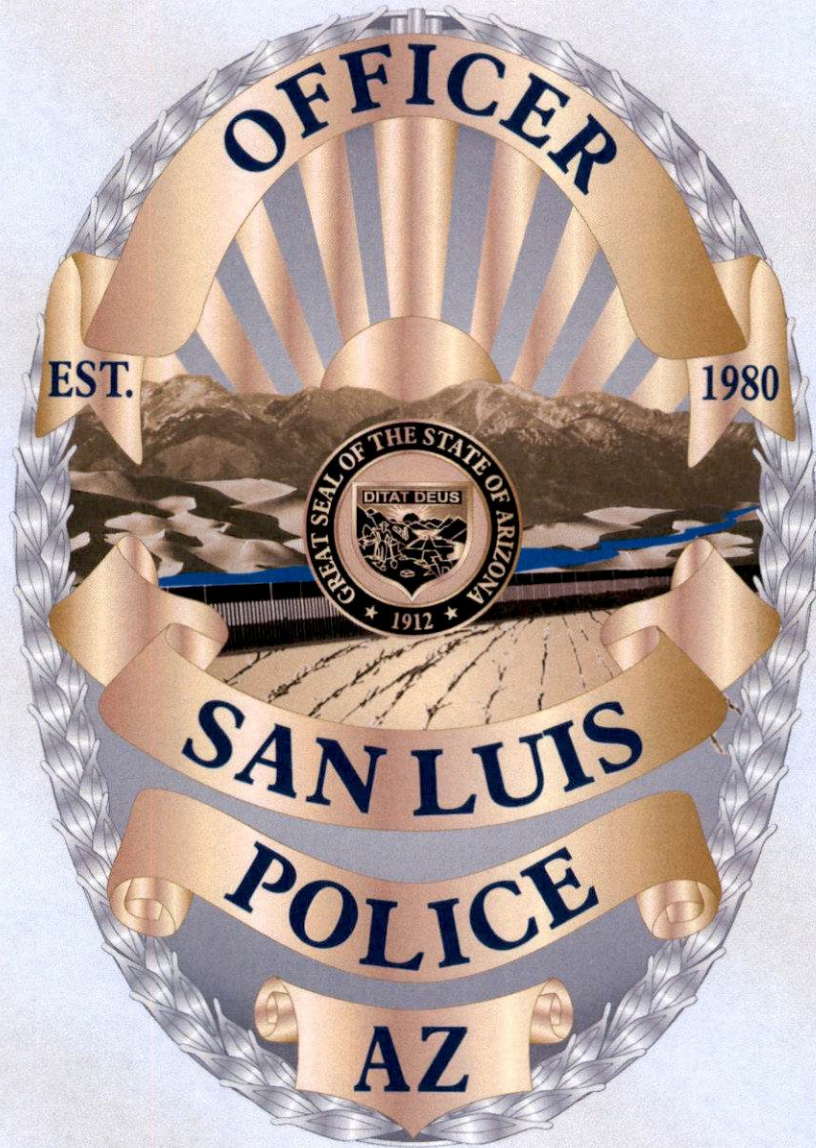


Stretch Activity



Painting Activity

**SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
APRIL 2026**



COMMUNITY OUTREACH/ SPECIAL EVENTS:

- The 2026 Law Enforcement Torch Run kicked off right here in San Luis! 🏃🔥 The San Luis Police Department (SLPD) is proud to stand alongside our fellow law enforcement partners as we carry the torch in support of Special Olympics Arizona athletes. We were also honored to have CBP personnel join us at the starting point. This event highlights the unity, service, and commitment that define our department and the community we proudly serve.



- The pinwheel garden is back at the SLPD and we couldn't be happier to work in conjunction with Amberly's Place to promote child safety and abuse prevention. The blue pinwheel is the national symbol for Child Abuse Prevention month in April, representing the happy, healthy, and safe childhoods all children deserve. It is an honor for the SLPD to display the blue pinwheel garden along with many other agencies in Yuma County and we encourage the community to do the same to show their support.



- The SLPD undertook on the 2026 Safety Event. We would like to thank our San Luis community and all of our amazing sponsors for helping make the event a big success!



PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- Officer Soto graduated this month from the Arizona Western College Law Enforcement Training Academy (LETA) and has begun the next chapter of his career. Officer Soto is currently undergoing Field Training which will last approximately 14 weeks. Welcome to the SLPD Officer L. Soto!



- In April we recognized and celebrated the dedicated professionals who keep our department running behind the scenes. On Administrative Professionals Day, the SLPD extended our sincere gratitude to Michelle Boucher & Nancy Juarez, whose hard work, organization, and commitment ensure our daily operations run smoothly.



- We also celebrated our Animal Control Officers Daniel Aranda & Yonnuen Oropeza! 🐾
National Animal Control Appreciation Week is more than just recognition; it's a time to truly appreciate the hard work our Animal Control Officers do to protect the well-being of our pets and our community.



- Lastly, SLPD also celebrated Public Safety Telecommunicators week and the incredible work of our amazing dispatchers!



BUDGET SUMMARY:

- For FY26, SLPD has expended 75% of our annual budget.

USE OF FORCE INCIDENTS AND FINDINGS:

- None

OPERATIONS/NOTABLE EVENTS:

- None

VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- None

AWARDS AND RECOGNITIONS:

- None

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 4/17/26. We are awaiting award documents for the next grant cycle.
- We have applied for the next FY GOHS & OPSG grant cycles and continue deployments for current grant.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- **Eleven (1)** Police Officer positions are vacant, and the selection process remains active. 9 are currently in the process
- **Three (3)** 9-1-1 Communication Officer positions are vacant, and the selection process remains active.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	APR	TOTAL
711	88	39	42	42	211
911 Call	219	261	249	202	931
Abandoned Vehicle	90	51	70	76	287
Accident	72	69	85	56	282
Alarm Residential	11	8	7	9	35
Animal at Large	92	69	76	73	310
Animal Related	47	45	46	58	196
AOD-Assist Other Department	38	31	36	36	141
Arrest on Warrant	20	23	23	9	75
Criminal Damage	11	7	3	9	30
Deceased Animal	7	7	6	8	28
Disabled Vehicle	25	26	45	32	128
Disturbance	32	44	52	36	164
Field Interview	63	54	83	87	287
Noise Disturbance	31	15	22	17	85
Other	27	38	31	44	140

Parking Violation	156	153	139	130	578
Private Tow	40	22	13	9	84
Public Assist PD	36	44	51	24	155
Traffic Stop	627	485	573	591	2,276
Alarm Commercial	19	19	14	28	80
Civil Matter	34	25	50	27	136
Custodial Interference	6	1	4	4	15
Driving under the Influence	7	8	9	7	31
Foot Patrol	3	1	5	10	19
Found Property	6	6	3	4	19
Harassment	7	8	7	11	33
Identity Theft	10	9	7	7	33
Lost Property	5	6	10	12	33
Notification	7	4	6	5	22
Open Door/Window	2		2	3	7
Reckless Driver	37	43	34	32	146
Repossession	31	31	25	25	112
Sexual Offense	4	4	6	7	21
Shoplifting	8	12	13	14	47
Shots Fired	1			1	2
Stolen Vehicle	8	6	9	4	27
Suspicious Activity	14	10	20	21	65
Suspicious Subject	10	22	7	9	48
Theft	6	12	19	12	49
Threats	12	11	10	7	40
Walk In PD	7	13	10	10	40
Suicidal Subject	1		3	1	5
Liquor Offense	3	4	2	2	11
711 West Reservation	1				1
Animal Cruelty	1		1	1	3
Assault	4	4	5	8	21
Attempt to Locate	4	13	5	6	28
Burglary	3	1	4	4	12
Child Abuse	9	7	9	4	29
Citizen Complaint	4	4	9	2	19
Civil Standby	2	1	2	1	6
Court Assist	4	10	11	8	33
Court Order Violation	2	1	4	4	11
Cybertips	1	1			2
Drug Offense	13	14	17	7	51
Fictitious Plate Traffic	1		1	3	5
Flag Down	57	38	83	61	239
Found Person	3	1			4
Fraud	1	7	8	4	20
Incorrigible Juvenile	1	5	7	2	15
Information Received	2	3	6	5	16
Littering	5	3		3	11
Loitering	1	2	1	1	5
Medication Disposal	1	1		1	3
Mental Case	3	4	1	2	10
Missing Person-Overdue	6	3	3	6	18

Recovered Stolen Vehicle	1		2	1	4
Repair Order	20	9	6	4	39
Runaway Juvenile	2	4	2	1	9
Sexual Assault	1				1
Suspicious Vehicle	5	5	8	3	21
TEST PD	8	4	8	24	44
Traffic Control	51	39	50	33	173
Traffic Incident	34	27	62	31	154
Trespass	6	5	4	3	18
Welfare Check	19	25	32	34	110
Animal Bite-Dog		2	1	1	4
City Code		1	2		3
Deceased Person		1	1	1	3
Indecent Exposure		1	3	2	6
Located Missing Person		1	3	1	5
Man Down		2	2	1	5
Overdose		1			1
Prowler		1		2	3
Stationary 28		2			2
Stolen Property		2	1	1	4
Truancy		1	1	1	3
Arson			1		1
C34 Disabled Vehicle			1		1
Child Neglect			1	1	2
False Reporting			1		1
Stabbing			1		1
911 Unknown				1	1
Compliance Check				2	2
High Risk Stops Instructor			1		1
Suicide				1	1
Grand Total	2,256	2,002	2,298	2,093	8,649

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	APR	TOTAL
Criminal Damage	7	6	3	4	20
DUI	4	7	10	6	27
Abandoned Vehicle	7	4	3	1	15
Accident	24	25	33	13	95
Arrest on Warrant	12	17	14	4	47
Assault	6	3	3	2	14
Assault-Aggravated	1	1	1	1	4
Burglary-Residence	2	2	2	1	7
Criminal Traffic Offenses	8	7	12	3	30

Disorderly Conduct	1	2	6	2	11
Dog at Large	6	2	1		9
Domestic Disturbance	2	6	5	3	16
Drug Offenses	10	7	10		27
DV-Criminal Damage	1	1			2
Endangerment	1	1			2
Felony Flight	1				1
Fraud	2	2	2		6
Interf w/Judicial Proceed Other	1				1
Missing Person	1		2	1	4
Motor Veh Collision-No Inj-DUI	1				1
Parking Violation	3	4	5	3	15
Property-Found	1	2	1	1	5
Recovered/Stolen Vehicle	1				1
Sexual Assault	3	3	1	1	8
Shoplifting	7	13	10	10	40
Taking Identity of Another	2	1	1		4
Theft	4	5	9		18
Theft of Vehicle	3	6	5	1	15
Traffic Citation	2		1	2	5
Traffic Offense	1	1	1	1	4
Animal Related	2				2
AOA		1			1
Burglary-Business	1				1
Disturbance	1	3	3	2	9
DV-Assault		1	4		5
DV-Disorderly Conduct		2			2
Field Interview	1				1
Forgery		1			1
Found Drugs	1				1
Information Report	4	6	2	1	13
Kidnapping	1				1
Liquor Offenses	2	4	4	3	13
Motor Veh Collision		2	2	1	5
Motor Veh Collision-Non Injury	2				2
Motor Veh Collision-PP H/R		2			2
Poss/Sale Marijuana		1			1
Reckless Driving	1		1	1	3
Robbery		1			1
Threatening or Intimidating		2		1	3
Traffic Incident	1			1	2
Accident / Traffic Collision			3	2	5
Burglary-Vehicle			2		2
Child Abuse			1		1
Court Order Violation	1		2		3

Death-Unknown			1		1
Disturbance-Shooting			1		1
False Reporting			2		2
Indecent Exposure			1		1
Motor Veh Collision-Injury			1		1
Trespass			2		2
Arson				1	1
Harassment			1		1
Motor Veh Collision-Private Prop			1		1
Shots Fired				1	1
Suspicious Activity				1	1
Grand Total	143	154	175	75	547

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	APR	TOTAL
Field Interview	63	54	83	87	287
Traffic Stop	627	485	573	591	2276
Grand Total	690	539	656	678	2563

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	APR	TOTAL
Civil Traffic	204	196	258	243	901
Criminal Citation	16	27	31	20	94
Parking	44	54	46	45	189
Written Warning	240	167	173	190	770
Criminal Traffic	11	11	18	9	49
Repair Order	27	13	11	8	59
Animal Control/Warning	6	2	1		9
City Code	16	3	8	9	36
Grand Total	564	473	546	524	2107

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	APR	TOTAL
Accident - Injuries	2	4	3		9
Hit and Run - No Injuries	3	4	3		10
Hit and Run - PP - No Injuries	1	4	2		7
Pedestrian - Injuries	2				2
Private Property - Injuries	1				1
Private Property - No Injuries	1				1
Rear-end Collision		1		1	2

Vehicle - Fatality			1		1
Vehicle - Injuries	3	3	4		10
Vehicle - No Injuries	30	28	32	10	100
Grand Total	43	44	46	10	143

ACCIDENTS	JAN	FEB	MAR	APR	TOTAL
Fatal Traffic Crashes	0	0	1	0	1
Alcohol-related Crashes	1	3	2	1	7
Speed-related Crashes	1	0	1	0	2
Grand Total	2	3	4	1	10

Top 10 Accident Intersections for 2026	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	6
N ARCHIBALD ST @ E URTUZUASTEGUI ST	4
N MAIN ST @ E CESAR CHAVEZ BLVD	4
N MAIN ST @ E COUNTY 22ND ST	3
E CESAR CHAVEZ BLVD @ N SAN LUIS PLAZA DR	2
N ARCHIBALD ST @ E D ST	2
N AVE E @ E COUNTY 24TH ST	2
N MAIN ST / E D ST	2
N WILLIAM BROOKS AVE @ E C ST	2
S AVE B @ S SR 195 HWY	2

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

Call count of calls taken by our communication center.

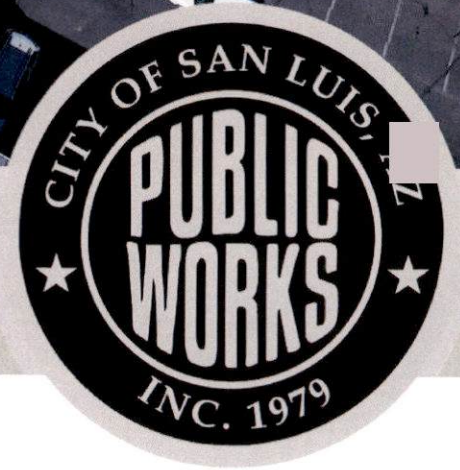
TYPE	TOTAL
911 Calls	804
Admin Calls	2,278
Walk-Ins	63
PD Calls	2,096
FD Calls	456

PUBLIC WORKS DEPARTMENT

April

2026

MONTHLY REPORT



PUBLIC WORKS ADMIN

Water Division

- **Well Site 7 (4th Ave – PW Yard) Operations Building Expansion – FY26 Project**
 - Pre-Engineered Metal Building (PEMB) has been ordered from Bunger Steel. Building estimated delivery time is May 11, 2026.
 - Construction contract has been awarded to Merrill Development, Inc. They are commencing construction on May 18, 2026.
- **Well Site 5 (10th Ave) Updates – Maintenance Work:**
 - Staff completed replacement of the chlorination system to liquid chlorine. Startup and commissioning is to be completed in May.
 - Staff is replacing three filter vessels. Completed.
- **ADWR Assured Water Supply Designation Update– FY26 Project:**
 - Contract has been awarded to CORE Engineering, estimated completion is July – August 2026.
- **Well Site 6 (Ave F 1/2) Booster Pumps and Electrical Updates– FY26 Project:**
 - Design contract for a conceptual design report (30% Design) has been completed by Kimley-Horn.
 - Design contract has been awarded to Kimley-Horn to complete a 100% design on the improvements needed. 90% design plans have been submitted for City review.
 - Staff will initiate early procurement of long lead delivery equipment in May 2026.
- **Well Site 3 (6th Avenue) Storage Tank Rehabilitation– FY26 Project:**
 - Kimley-Horn was awarded the design contract of well site #3 for site rehabilitation design and engineering construction services. Design has been completed.
 - Bidding process has also taken place this past month of April. Contract has been awarded to Pittsburg Tank and Tower. Project estimated construction time in 60 days and expected completion is June 2026.

Wastewater Division

- **West Wastewater Treatment Plant Expansion – FY25 – 28 Project:**
 - Design and Pre-Construction Services – 100% complete.
 - Staff gave an update to City Council during the meeting held on January 28th. The project has not shifted to a design-bid-build delivery method and will be divided in three phases.
 - The first phase of the project construction entails the new sewer force-main upgrade from Lift Station 300 to the West Wastewater Treatment Plant. Yuma Valley Contractors, Inc. has been awarded the construction contract. Force Main project is expected to be completed by August/September of 2026.
 - West WWTP Expansion bids have been received. Lowest bid was still over the City's budget amount. Staff is working with contractor on value engineering options to reduce the project cost. Staff is also working with Finance and City Administration on an additional funding source to move the project forward.
- **Sewer Manhole Repairs and Replacements – On-going Project:**
 - Working on contract with Haydon Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr. Staff would like to coordinate this work in May – June.
- **High School Lift Station Backup Power Addition– FY26 Project:**
 - JOL Electric engineer has been hired to conduct site evaluation and produce electrical design. JOL has just submitted a draft design for comments. Design has been finalized and the project will move to FY27 due to long delivery time on the electrical equipment.
- **East Wastewater Treatment Plant Northside CMU Wall**
 - Staff rejected all bids during first bidding process and is rebidding the project. Project is expected to be completed by June 2026.

PUBLIC WORKS ADMIN

Highway Users Division

- **Urtuzuastegui and William Brooks, North side ADA ramps and improvements:**
 - Traffic signal installed; fully operational since April 14, 2026.
 - Handrail has been installed; modifications are pending.
- **B St. & Main St. Traffic Signal and Roadway Improvements:**
 - Construction began April 2026.
 - Long lead items are estimated to be delivered by June 15, 2026.
- **4th Ave Beautification (West right-of-way, between Arena St. and Ocotillo St.)**
 - New gravel has been delivered.
 - Estimated completion by 6/30/26.
- **Highway Users Assisted Parks & Recreation – East Community Park Concrete Project:**
 - Staff completed all scheduled concrete work for the month.
- **Citywide Pavement Crack Sealing:**
 - Highway Users team is applying crack seal to various roadways citywide.
- **City Parking Lot Maintenance & Repairs:**
 - Staff has completed crack and sealing at various parking lots.
 - Staff is working on repairs in preparation for the seal coat application.



PUBLIC WORKS WEEK EVENT 2026



April 15, 2026

Public Works Department opened its doors to give local youth a behind-the-scenes look at the important work done every day. We were proud to welcome students from the RAZE and YouthBuild groups for a hands-on experience exploring the different divisions that keep our city running.

Facilities



Highway Users



Water



Solid Waste



Wastewater



Fleet Services



WATER DIVISION



Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 119 Juarez St.
- 938 Main St.
- 438 Rio Sonora St.

Installed new meters:

- 661 Main St.
- 4700 Jett St.

For water treatment, we maintained daily distribution samples and monitoring to ensure quality of our water.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations on 4/18/26 and 4/27/26.

MISCELLANEOUS PROJECTS

- **San Luis Community Park:**
 - Completed water main / fire hydrant installation.
 - Completed Bac-t sampling.
 - Started working on pressure test.
- **Victoria Apartments:**
 - Bac-t sampling.
- **Onvida:**
 - Open /closed water main.
 - Bac-t sampling.
- Worked on brass and copper recycling - traveled to Yuma.
- Repaired water main valve at 20th Ave.- East San Luis Community Park.
- Pothole to ID water main pipe material. SE corner of USPS property.



**Cut asphalt/concrete/
installed monuments**

**Our Water Division received a
total of 112 AZ Blue Stake Tickets**

Open/Closed 11 Meters

Well Site #3:

- Installed conduit.
- Assisted Pureflow representative with start up of new sodium chlorination system.
- Fabricated and painted support bases for new sodium chlorination skid.

Well Site #4:

- Replaced air relief valve for filter vessel 1/MTU.
- Troubleshoot hydro ranger for water storage tank.
- Installed drain pipe for new sodium chlorination system.
- Assisted Pureflow representative with start up of new sodium chlorination system.
- Fabricated and painted support bases for new sodium chlorination skid.

Well Site #5:

- Repaired water leak on backwash station.
- Repaired water leak on inlet feedline for chlorinator.
- Fixed/welded MCC door.
- Rewired sodium pump to be able to run on manual mode.

Well Site #6:

- Troubleshoot outlet valve for filter vessel B malfunction.
- Troubleshoot sodium chlorination system not pumping.
- Repaired water leak on 1-in. sodium injection project.

WASTEWATER DIVISION

MISCELLANEOUS PROJECTS

Our Wastewater Division received a total of **101** AZ Blue Stake Tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.

- **WWTP:**
 - Replaced screen boxes for basins 1 and 2.
- **Collection:**
 - Manhole cover and lid.
 - Chevron.

The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 747 N Carrie Ln.
- 1198 E 'B' St.
- 3918 E Los Olivos Dr.
- 4700 E Jett St.
- 317 Los Tres Hombres St.
- **Wastewater Collection:**
 - Cesar Chavez Boulevard
 - Merrill Ave.
 - Piceno Dr.
 - Hidalgo Ave.
 - Beach St.
 - San Luis Plaza Dr.



Wastewater operators presented during the 2026 Public Works Event

- **West WWTP:**
 - Routine maintenance and readings.
 - Laboratory samples sent.
 - ADEQ report was done.
 - Housekeeping.
 - Cleaned the chlorination system.
 - Repaired diffusers in basin #2.
- **East WWTP:**
 - Routine maintenance and readings.
 - Laboratory samples sent.
 - ADEQ report was done.
 - Housekeeping.

- Wastewater operators attended odor control system training at the East Plant, conducted by representatives from EcoVerde.
- Rio Seco lift station registered failure alarms; the issue was promptly identified and resolved-restored normal operation.
- The 1st Quarter ADEQ report for both treatment plants have been completed and submitted in compliance with regulatory requirements.
- Inspected sewer lines along 10th Ave to identify potential pipe defects and structural issues.
- Removed dried sludge from the drying beds at the West Plant to maintain operational efficiency and proper solids management.
- Assisted the Water Department with water line installation activities at East Park.
- Juan Sanchez lift station registered a high wet well level alarm; the condition was promptly addressed and resolved- restored normal operation.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needs arise.

Business incubator asphalt preservation project:



Window screens installed at Fernando Padilla City Building:



Police Department Exterior Paint Project:



Arnold Cordova building asphalt preservation project:



Senior Center cabinets addition project:

- Budget of \$1,350 was spent.
- Martin's Customer Cabinets completed the job.



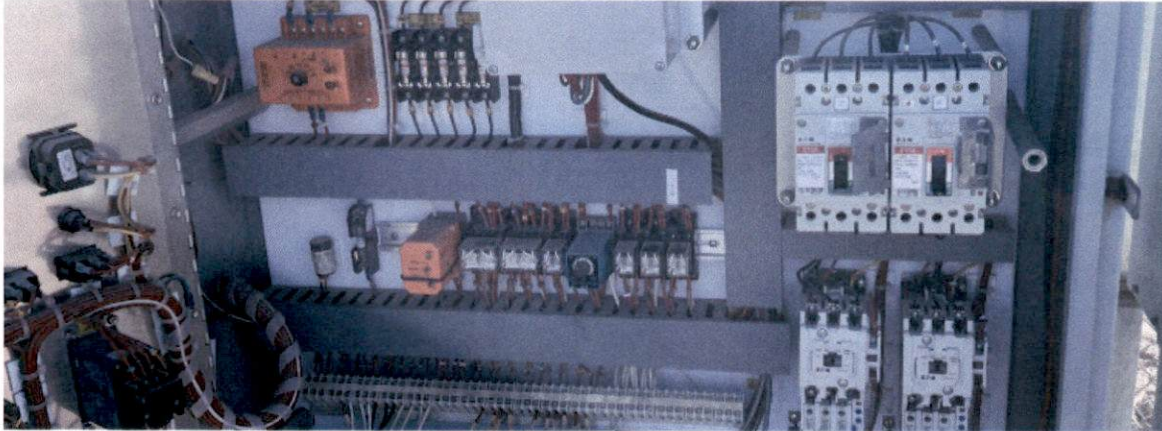
- Budget of \$1,417.74 was spent.
- Window Shop completed the installation.

- Budget of \$34,500 was spent.
- EDS Custom Coatings completed the job.

BUILDING MAINTENANCE

- Pest control services on a monthly basis.
- Light bulbs and ballasts were replaced.
- Daily cleaning and disinfecting offices and buildings.

ELECTRICAL DIVISION



WASTEWATER

West WWTP

- Worked on electrical material inventory.
- Troubleshooted mixer 2B.
- Fixed electrical starter for Merrill station.

East WWTP

- Removed and replaced water level transducer from head works tank #1 and sealing off conduit.

Lift Station #300

- Removed and replaced the water level transducer and reprogrammed hydro ranger.

Escondido Lift Station

- Troubleshooted pump #2, failed to work.
- Obtained information on the existing electrical system for the new lift station upgrade.

WATER

Well Site #3

- Assisted running conduit for sign light project.
- Met with representative from Pureflow Co. who is working with the chlorine pumps.
- Continued working in chlorine pump project: ran wire to contractor relay.

Well Site #4

- Troubleshooted hydro ranger and transducer high level alarm.
- Met with representative from Pureflow Co. who is working with the chlorine pumps.
- Continued working in chlorine pump project: ran wire to contractor relay.

Well Site #5

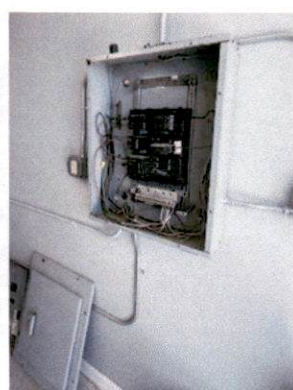
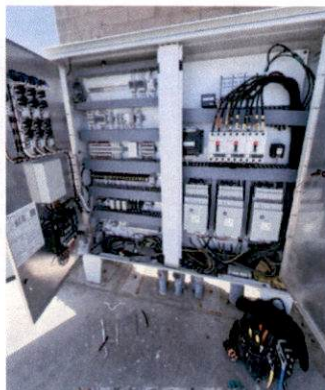
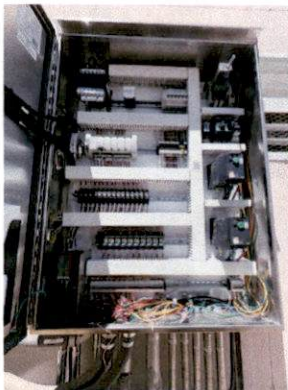
- Met with representative from Pureflow Co. who is working with the chlorine pumps.
- Continued working in chlorine pump project: ran wire to contractor relay.

Well Site #6

- Troubleshooted effluent bray valve from Vessel B.
- Troubleshooted effluent backwash bray valve from Vessel A.
- Disconnected power from existing K100 meter.

Well Site #7

- Assisted gathering information of the existing water flow meter.



HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- *Removed excessive sand from various areas throughout City.*
- *Covered potholes, trimmed trees, and litter pick on ROW.*
- *Street and sidewalk R/R in various sites citywide.*
- *Assisted Facilities Dept. Pavement Preservation - City parking..*

Service Orders:

- *Handled on a daily basis.*
- *Assisted animal control with 2 dead animals*

Crack Seal Application:

- Urtuzuastegui St. between 4th Ave. and 6th Ave.
- Janet Napolitano St.
- Edna Lopez Ct.
- Joe Orduno Parking Lot
- Amanda Aguirre Ct.
- Udall Ln
- Fernando Padilla Ave.
- Rachel Dodge
- San Diego St.
- Los Olivos Dr.

Miscellaneous Projects:

- **San Luis Clean Up Project:** *Cleaned sidewalks, removed excess weeds and trimmed trees.*
- *Daily maintenance on Main St., Urtuzuastegui St., and Co. 24th St.*
- **Special pick-up:** *262 Los Tres Hombres St. - removed tree branches obstructing sidewalk from broken tree.*
- **East Community Park:**
 - *Leveled.*
 - *Assisted installing a 6 in. water pipe.*
 - *Assisted with new sidewalks and ADA ramp.*

- *Application of herbicide on City right-of-way.*
- *Worked on disposal of excessive trash collected during the Desert Clean Up 2026.*
- *H.Vargas cross trained new Public Works Code Compliance.*
- *Assisted PD with traffic control on Ave E and Co. 24th after vehicle accident.*
- *Replaced damaged street sign on Urtuzuastegui St. and Main St.*
- *Picked up trash bags and wood pieces from shoulder of street, on Co. 24th ½ & 19th Ave.*
- *Evaluation of traffic flow entering from Mexico through the new design of Port of Entry.*
- *Wheat straw bales maintenance along 10th Ave.*
- *Concrete crew working on Main St. & B St. signal lights improvements.*
- **Trainings/Meetings:**
 - *Safe Personnel Online Training Course.*
 - *Safety Talk - Risk Management.*
 - *ATSSA Flagger Control Certification.*

Sidewalk R/R



Wheat straw bale maintenance



2026 Desert Clean Up

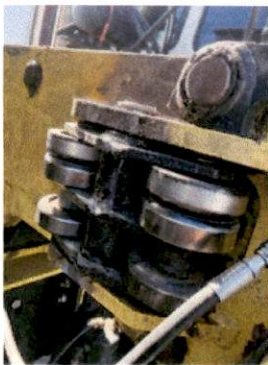


FLEET SERVICES

92 vehicles were serviced for the month of April.

4 vehicles are waiting on parts.

Fleet Services attended a total of 33 service calls.



SOLID WASTE

Service orders are handled on a daily bases.

Our SW Crew collected a total of **1090.25** tons of residential solid waste for month of April, 2026.

Solid Waste Routes:

- Monday and Thursday
- Tuesday and Friday

The City of San Luis Solid Waste Division has received a Bronze Level Voluntary Environmental Stewardship Program (VEP) Award for the Solid Waste Transfer Station!



The Solid Waste Division partnered with the San Luis Library for an informative presentation on what our department does and continues to do for our community.

All Solid Waste trucks are serviced and washed on Wednesdays.

Holiday schedules are announced via social media and utility bill.

Sweeper Route - April 2026

Week of
04/01 - 04/03
04/27 - 04/30

4th Ave. to 8th Ave. (North of CC Blvd.)						
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines						
Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos						
Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10						
Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave						
San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
04/06 - 04/10

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
04/13 - 04/17

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.

Guilu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)

I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites

San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
04/20 - 04/24

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajalma St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabeño Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquídea Ave.	West Canal Dr.
C St.						



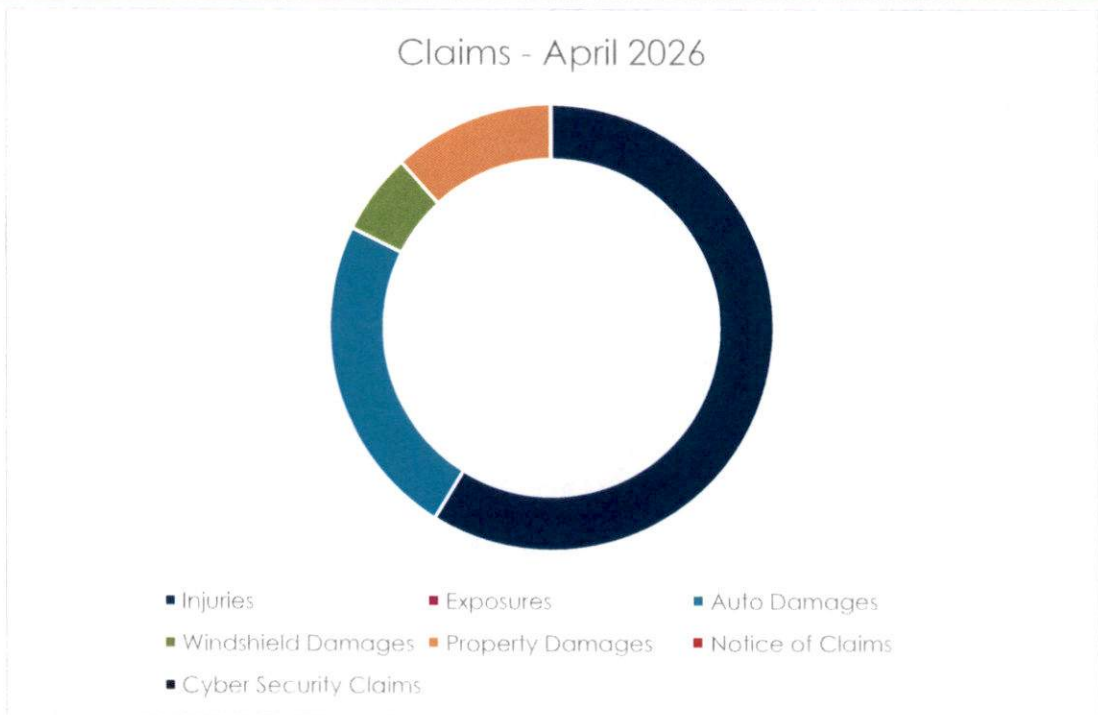
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

APRIL 2026

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – APRIL 2026	
Injuries	10
Exposures	0
Auto Damages	4
Windshield Damages	1
Property Damages	2
Notice of Claims	0
Cyber Security Claims	0
TOTAL	17



SAFETY INSPECTION/WALKTHROUGHS	
Date	Location
April 8	Inspection Follow-up in City Hall (Finance Wing)
April 9	Inspection Follow-up City Hall (Admin. Wing)
April 11	Joe Orduño Park (Grounds Inspection) Asado Fest
April 14	Youth Center (Yoga Class)

SAFETY TALKS – COMMON CAUSES OF ACCIDENTS

IN-PERSON		
Date	Department	Topic
April 29	Parks Grounds	Common Causes of Accidents
April 29	Facilities	Common Causes of Accidents
April 29	Wastewater	Common Causes of Accidents
April 30	Fleet	Common Causes of Accidents
April 30	Hwy Users	Common Causes of Accidents
April 29	Water	Common Causes of Accidents
April 29	Solid Waste	Common Causes of Accidents
ONLINE		
April 2026	All City Personnel	Common Causes of Accidents

INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
April 6	Facilities Department – Back Pain
April 8	Solid Waste Department - Laceration
April 8	Prosecutor's Office - Laceration
April 15	Highway User's - Fall
April 22	Parks Grounds – Head Injury
April 24	Fire Department – Animal Bite
April 26	Fire Department - Fall
April 27	Police Department – Fall
April 30	Fire Department – Head Injury

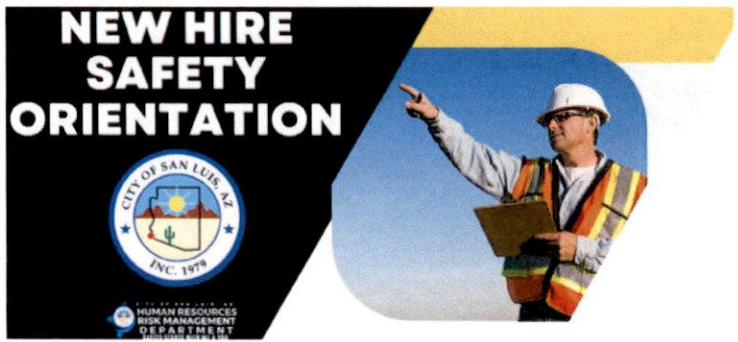
PROPERTY DAMAGE INVESTIGATIONS

Date	Department
April 11	Police Department – Damage to the driver's side tailgate, and a small dent on the driver's side trunk bed.
April 14	Waste Water – Damage to the rear bumper, a slight scratch, and a dent.
April 22	Fire Department – Damage to exterior facility gate.

TRAINING			
IN-PERSON			
Date	Department	Topic	Total # of EEs
April 8	Various Depts.	New Hire Orientation	3
April 28	Various	Basic Work Zone Control/ATSSA Flagger Certifications	16
ONLINE			
April	All Employees	Safe Personnel - Sexual Harassment & Heat Illness Prevention	

HAZARD ASSESSMENTS	
Date	Description
April 1, 2026	AMRRP Insurance Evaluation – City and Non City Events Conducted a review of AMRRP's insurance evaluation concerning insurance coverage for both City-sponsored and non-City events.
April 3, 2026	Animal Handling PPE Assessment Completed an assessment of Animal Control operations and PPE to identify opportunities to reduce the risk of dog bite exposures.
April 6, 2026	Personal Cell Phone Use Review with AMRRP Conducted a risk assessment in collaboration with AMRRP Insurance regarding the use of personal cell phones in place of city-issued devices, including evaluation and recommendations. The assessment also identified potential liability exposures to the City.
April 7, 2026	Light Parade Notice of Claim – Site Assessment Follow Up A follow up assessment was conducted at the Light Parade location (8 th Ave near D Street) in response to a submitted notice of claim.

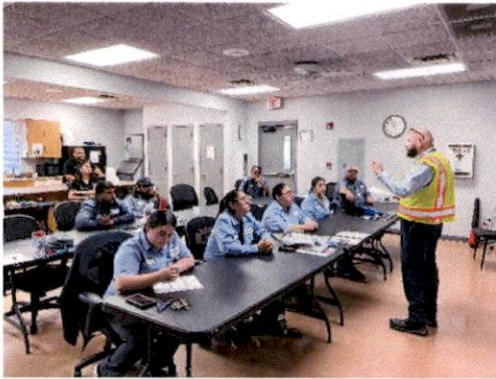
MAJOR PROJECTS	
Date	Description
April 6	<p>2026 San Luis Police Department – Safety Event</p> <p>The HRRM Team attended the San Luis Police Department's 2026 Safety Event. The event provided an opportunity for multiple public safety agencies and the City of San Luis Departments to interact with the community and share insight into their daily activities and operational procedures.</p>
April 15	<p>2026 Public Works Week - Event</p> <p>The Risk Management and Human Resources departments participated in the 2026 Public Works Week Event, where city staff demonstrated safety awareness through a "Find the Hazard" activity. The event also included PPEP YouthBuild and RAZE students, who showed strong interest in public works careers.</p>
April 17	<p>2026 South West Safety Conference</p> <p>The Safety Officer attended the 2026 Southwest Safety Conference in Mesa, Arizona, hosted by the National Safety Council – Arizona Chapter. The conference featured industry professionals who shared their expertise on topics including leading safety in the human era, life after 12,500 volts, and safety through mental health awareness.</p>
April 22 – 24	<p>2026 AMRRP Public Practice Legal Seminar and RM Seminar</p> <p>Participated in the 2026 Arizona Municipal Risk Retention Pool Public Practice Legal Seminar and Risk Management Seminar. Attendance is important to maintain current knowledge of legal developments, emerging risks, and best practices in municipal risk management, which directly supports informed decision making and liability reduction.</p>
April 28	<p>Small Business Fuerza Local Presentation</p> <p>Risk Management in coordination with the Economic Development Department, assisted in presenting risk management and safety training to the Small Business Fuerza local community group, supporting education on safe business practices and risk reductions.</p>



SMALL BUSINESS FUERZA LOCAL – RISK MANAGEMENT/SAFETY PRESENTATION – APRIL 28



DEPARTMENT MONTHLY SAFETY TALK



COMMON CAUSES OF ACCIDENTS

- 1 TAKING SHORTCUTS**
Choosing speed or efficiency over safety protocols. What seems like a time-saver often increases the risk of a life-altering injury.
- 2 OVERCONFIDENCE**
Experienced workers often think "it won't happen to me." This leads to neglecting PPE, underestimating risks, and skipping vital inspections.
- 3 INCOMPLETE INSTRUCTIONS**
Starting a task without a full understanding of the procedures or safety precautions. It is always better to ask for clarification than to guess.
- 4 FAILURE TO PRE-PLAN**
Jumping into a job without a Job Hazard Analysis or "Work Plan" often leaves unforeseen hazards uncontrolled, that can cause delays or raise safety concerns.
- 5 IGNORING SAFETY PROCEDURES**
Deliberate disregard for established rules, such as bypassing machine guards or neglecting lockout/tagout (LOTO) protocols.
- 6 MENTAL DISTRACTIONS**
Personal stress, fatigue, or workplace chatter can pull a worker's focus away from the task at hand. Just a moment of inattention can lead to a serious incident.
- 7 POOR HOUSEKEEPING**
A cluttered or disorganized workspace is a primary cause of slips, trips, and falls. It also signals a casual attitude toward safety and production quality.

HUMAN RESOURCES
RISK MANAGEMENT
DEPARTMENT
SAFETY FIRST ALWAYS

PUBLIC WORKS WEEK EVENT HRRM PARTICIPATION



POLICE SAFETY EVENT – HRRM PARTICIPATION





San Luis Municipal Court

April 2026 Monthly Update

Events:

- The Court participated in the City's Safety Event on April 6.
- Joined the City in recognizing staff for Administrative Professionals Day.
- Court Administrator advocated Court funding through a formal FY2027 budget presentation at the City's Budget Retreat.



Court Security Count:

- 1,399 patrons visited the courthouse
- 12 law enforcement checked in
- 11 events where contraband was located



San Luis Municipal Court

Meetings:

- Court Administrator attended City Leadership Meetings.
- Court Administrator participated in monthly state meetings for Limited Jurisdiction Court Administrators.

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 4/2/2026

To Date : 4/30/2026

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Account Num
Agency Name : Agency Not Assigned									
			Sub Total:	\$21331.63		(\$6112.46)	\$361.46	\$15580.63	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$188.08		\$1814.72	\$2.86	\$2005.66	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$18400.22		\$2676.91	\$952.72	\$22029.85	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$15304.91		\$792.66	\$832.38	\$16929.95	
Agency Name : STATE OF ARIZONA TREASURER									
			Sub Total:	\$33518.44		\$628.17	\$1907.38	\$36053.99	
			Grand Total:	\$88743.28		(\$200.00)	\$4056.80	\$92600.08	

Updates:

- Court Management attended expungement training hosted by the Arizona Attorney General's Office.